

CV

Minhaz Uddin

Mob : 0580330204

Email : minhajabedin100@gmail.com

Riyadh, Saudi Arabia.



Career Objective

Organized, detail-oriented, and self-motivated personal assistant with officer Store, Store Keeper, Office Assistant, Operation Executive, Store Associate experience. Proficient and energetic organizer with excellent written and verbal communication skills and ability to control inventories, Store schedules and Store Management and Man power Experience.

Working Experience

Company Name : Obekan (SBT)
Position : Store Keeper
Join date : 08-2023
End date : 06-2024
Address : Saudi Arabia, Riyadh

Company Name : Alfamar Ceramic (EXA)
Position : Officer Store
Join date : 08-2024
End date : Continue.
Address : 2nd Industrial City. Riyadh

Company : Iqra ICT Canter
Position : Computer Teacher
Teaching : 1 year.
Address : Laksam, Comilla. Bangladesh

Career Skills

1. Data Entry	2. MS Excel	3. MS Word	4. Team Work
5. Leadership	6. Communication	7. Man Power	8. Public Relation

Hobby

• Football	• Cricket	• Badminton	• Writing
• Traveling	• GYM		

Education Background

Exam Name	Subject	Board	CGPA	Passing year	Institute
MMBA	English	Comilla	2 year's complete	2023	NFGC
HSC	B.S	Comilla	3.03 out off 5.00	2020	NFGC
SSC & DHAKIL	B.S	Comilla	3.33 out off 4.00	2018	BIDM

Languages

☐ English	☐ Arabic	☐ Hindi	☐ Bangla
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Personal Information

Full Name : Minhaz Uddin

Father Name : Soloman

Present Address : Riyadh, Saudi Arabia

Permanent Address : Camilla, Bangladesh

Nationality : Bangladesh

Religious : Islam

Marital Status : Single

Date of Barth : 10/02/2002

NID No : 6015223867

Passport No : A07241409

Reference

Sponsor Id : 1092157955

Rank : Officer Store, Store Keeper, Office Assistant, Operation Executive, Store Associate,

Address : Riyadh. Saudi Arabia

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