

ABOUT ME

Dynamic and results-driven Warehouse Supervisor with over 11 years of hands-on experience in managing warehouse operations across both construction and FMCG sectors. Proven expertise in inventory control, logistics coordination, and process optimization using advanced systems such as WMS, SAP, Salesbuzz, Salespro, and Route Pro. Skilled in leading cross-functional teams, streamlining supply chain workflows, and ensuring compliance with industry standards. Recognized for implementing efficient stock management strategies, improving delivery timelines, and maintaining high levels of accuracy and productivity. A dependable leader with a strong commitment to operational excellence and continuous improvement.

EDUCATION

BACHELOR OF ARTS

University Of Sargodha / Sargodha / 2010

MICROSOFT OFFICE

First Flight Computer College / 2010

SKILLS

LEADERSHIP

TEAM MANAGEMENT

ORGANIZATION

TIME MANAGEMENT

PROBLEM-SOLVING

LINKS

facebook:

facebook.com/zaheer.shahzad.37?mibextid=LQQJ4d

linkedin:

linkedin.com/in/zaheer-shahzad-989745110-utm_source-share&ut...

LANGUAGES

PUNJABI

URDU

ENGLISH

ARABIC

HOBBIES

PLAYING CRICKET, READING HISTORY BOOKS, LEARNING LANGUAGES, VOLUNTEERING, TRAVELING,

PERSONAL DETAILS

Date of birth

13 Dec 1988

Nationality

Pakistani

Visa status

Valid & Transferable

Marital status

Married

DRIVING LICENSE

Driving license category

HTV

ZAHEER SHAHZAD

WAREHOUSE SUPERVISOR, INVENTORY CONTROLLER

Dammam, Saudi Arabia, Dammam, 32234, Saudi Arabia

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WORK EXPERIENCE

NADEC FOODS

Jizan

Jun 2025 - Present

WAREHOUSE SUPERVISOR (DC SUPERVISOR)

- Managed a team of warehouse personnel to ensure efficient inventory handling and order fulfillment.
- Oversaw daily warehouse operations, including shipping, receiving, and inventory control processes.
- Implemented safety protocols to minimize accidents and ensure a safe working environment.
- Conducted regular performance evaluations and provided training to improve team productivity.
- Utilized warehouse management systems (WMS) to track inventory levels and streamline operations.
- Coordinated with transportation carriers to schedule pickups and deliveries for optimal efficiency.
- Led continuous improvement initiatives to enhance warehouse operations and increase throughput.
- Resolved any issues related to order discrepancies, returns, or customer complaints promptly.
- Prepared and analyzed reports on warehouse performance metrics to inform management decisions.

PURE BEVERAGES INDUSTRY COMPANY

Dammam

May 2021 - May 2025

WAREHOUSE SUPERVISOR

- Supervised daily warehouse activities, ensuring smooth operations of receiving, storing, and shipping products.
- Supervise and lead warehouse staff, including setting work schedules, delegating tasks, and providing training.
- Oversee inventory management, ensuring goods are properly stored and easily accessible.
- Monitoring and reporting on warehouse activities, such as inventory levels, shipping performance, and any issues that arise.
- Implementing best practices to improve warehouse processes and increase efficiency, including the use of technology or automation tools.
- Coordinating the picking, packing, and shipping of orders, ensuring that products are delivered on time.
- Conduct regular inventory audits and ensure accurate records of goods in the warehouse.
- Ensure that deliveries and shipments are processed efficiently on time, and in line with customer requirements.

ALFANAR PROJECTS

Jeddah

Dec 2011 - Dec 2018

STORE KEEPER

- Managed daily receipt, storage, and dispatch of goods ensuring accurate and timely order fulfillment.
- Prepared and maintained detailed reports on stock levels, discrepancies, and materials usage.
- Coordinated with suppliers and internal departments for smooth procurement and delivery processes.
- Maintained optimal stock levels by conducting regular inventory audits and reconciliation.
- Implemented and monitored safety protocols for handling and storage of hazardous and sensitive materials.
- Organized and labeled inventory systematically to facilitate easy retrieval and efficient space utilization.
- Monitored and updated inventory records using warehouse management systems to ensure data accuracy and stock integrity.
- Ensured compliance with company policies and procedures for inventory control and storage.
- Conducted regular inspections to maintain cleanliness and organization of the store area, optimizing space utilization.

IZHAR CONSTRUCTION

Lahore

Feb 2019 - Aug 2020

PURCHASE OFFICER

- Conducting research on potential products, vendors, and services, and comparing price and quality to ensure the best deal.
- Meeting with vendors and clients to negotiate the best contracts.
- Liaising with delivery and warehouse teams to ensure goods are received on time.
- Monitoring inventory and writing orders to refill stock.
- Attending events, shows, and exhibitions to network with vendors and view new products.

FWO

Lahore

Sep 2009 - Oct 2011

CASHIER

- Work as cashier to collect cash on day end for tool tex.
- Handling, Maintaining store, preservation, proper tagging of the new received material and updating location in system.
- Visual inspection, quantity and quality check with department personnel.
- Identifying hazardous material and locating in designated safe place.
- Updating MSDS file for hazardous materials.
- Routine physical inventory count and maintaining Min - Max level of stock.
- Inventory control including defining slow and non-moving items.
- Weekly procurement delivery report & store material status.
- Daily & monthly report of consumable material status.
- Assets controlling.

REFERENCE

References available upon request