

Munira Abdullah Al-Hajri

Dammam | munirahalhajri303@gmail.com | 05569037709

CAREER OBJECTIVE

Developing the work environment and motivating myself and those around me to give more, be productive, and help others. I also want to learn and master many of the essential skills required for the job market.

EDUCATION

Diploma in Banking and Insurance Management
King Faisal University in Al-Ahsa
Graduation year: 2023

EXPERIENCE

- **Sales consultant**
Beit Al-Ansari Establishment | 2023/09 - 2024/05
- **Receptionist**
Rabtat Shaar Establishment | 2022/04 - 2022/11
- **Database Supervisor**
Al Shallal Establishment | 2019/11 - 2022/01
- **Administrative Clerk**
Al Yamama Company | 2014/05 - 2016/11

COURSES

- Development Course in Public Relations Management
- Risk Management and Crisis Resolution
- Marketing and Content Management Course

SKILLS

- Time Management and Task Organization
- Flexibility and Problem-Solving
- Effective Communication
- Teamwork skills
- Public speaking
- Creativity

LANGUAGES

- Arabic
- English