

SYED MUDASSIR ALI

Warehouse Supervisor

Riyadh, Saudi Arabia

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Professional Summary

Warehouse Supervisor with over 10 years of experience in warehouse operations, inventory control, materials management, and logistics coordination across manufacturing, building materials, and trading industries. Strong hands-on expertise in SAP ERP, WMS, GRN processing, stock reconciliation, inbound and outbound operations, and warehouse safety standards. Proven ability to improve inventory accuracy, control losses, and ensure timely material availability. Currently available for joining within one month with transferable Iqama.

Key Skills

- Warehouse Operations Management
- Inventory Control & Stock Reconciliation
- SAP ERP & WMS Operations
- Inbound & Outbound Logistics
- GRN, Delivery Notes & Documentation
- Material Receiving & Dispatch
- Store Management & Layout Planning
- Cycle Count & Physical Inventory
- Vendor Coordination
- Warehouse SOP Implementation
- FIFO / FEFO Compliance
- Team Supervision & Coordination

Professional Experience

Warehouse Supervisor

Lavenco Aluminium Systems – Riyadh, Saudi Arabia

Nov 2024 – Present

- Manage daily warehouse operations including receiving, storage, picking, packing, and dispatch of aluminium profiles, glass, accessories, and hardware materials.
- Prepare and verify GRN, packing lists, delivery notes, and invoices in ERP system.
- Ensure proper storage, labelling, and material handling to prevent damage and loss.
- Conduct cycle counts and physical inventory; reconcile stock differences and update system records.
- Implement warehouse SOPs to improve inventory accuracy and operational efficiency.
- Coordinate with production, procurement, and logistics teams for timely material issuance.
- Maintain warehouse cleanliness, safety standards, and organized layout.

Warehouse Supervisor

Aldrees Industrial & Trading Company (ALITCO) – Riyadh, Saudi Arabia

Nov 2019 – Oct 2024

- Managed warehouse and procurement operations supporting 5 business divisions.
- Handled local purchasing and import materials with annual value exceeding USD 25 million.
- Prepared system-generated and manual GRNs for local and imported shipments.
- Maintained inventory records, stock movement tracking, and inter-branch transfers (IBT).
- Executed physical inventory counts, year-end closing, and variance investigations.

- Coordinated with suppliers, transporters, and internal departments to ensure timely delivery.
- Maintained proper documentation including purchase orders, delivery notes, and invoices.
- Used SAP ERP for inventory, MRP, and warehouse reporting.

Warehouse In-Charge

Meridian Global International FZCO – Dubai, UAE

Oct 2016 – Jun 2017

- Supervised receiving, storage, picking, packing, and dispatch operations.
- Prepared GRN, delivery notes, and shipping documentation.
- Maintained accurate stock records using warehouse management systems.
- Conducted cycle counts and resolved inventory discrepancies.
- Coordinated with logistics teams for local and international shipments.
- Ensured warehouse safety, labelling, and housekeeping standards.

Education

Master of Business Administration (MBA) – Supply Chain & Logistics

Integral University, Lucknow, India – 2019

Bachelor of Commerce (B. Com)

Chhatrapati Shahu Ji Maharaj University, Kanpur, India – 2003

Additional Information

- Nationality: Indian
- Iqama Status: Transferable
- Availability: One Month
- Preferred Location: Saudi Arabia / GCC
- ERP Systems: SAP, Odoo