

Hind Alshareadah

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Saudi Arabia - Dammam

SUMMARY

Seeking a cooperative training opportunity in an organization that encourages learning, professional development, and positive contribution, where I can apply and develop my academic knowledge and skills in a friendly and supportive work environment, while becoming a valuable addition to the team.

EDUCATION

King Faisal University - Saudi Arabia - Alahsa (Diploma - Business Administration , 08/2024 - present)

COURSES

- Reports Preparation: May - 2020
 - Legal Aspects of Human Resources: June - 2020
 - Using MLD to Empower English Language (3 parts): August - 2021
 - Self Leadership: August - 2021
 - Life Ambassador First Aid Principles: October - 2021
 - Finance For Non-Finance: May - 2024
 - Interact Intelligently With Different Cultures: May - 2024
 - Managing And Organizing Events In Saudi Labor Market: May - 2024
 - The Foundation of Human Resource Management: May - 2024
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SKILLS

- Organization and Time Management
- First Aid/CPR
- Organizing Priority
- MS Office
- Ability to Learn and Fast Learning
- Planning and Coordination

TEST & LICENSE

- STEP
- Cognitive AbilitiesTest / CogAT
- Educational Professional License