

ABOUT ME

I hold a Bachelor’s degree in Business Administration with a GPA of 4.18 out of 5. I possess a wide range of skills and have over five years of experience in my field and general specialization. I am always striving to improve myself and am also committed to the development of the organization I join.

LANGUAGE

ENGLISH

SHALAN ALHARTHI

SPECIALEST WAREHOUSE



Riyadh, Riyadh, 12644, KSA



+9966551540817



Shaln5695@gmail.com

WORK EXPERIENCE

ALMAJAL ALARABI COMPANY
Riyadh
Jun 2021 - Apr 2024

Specialest warehouse

- Operate forklifts and pallet jacks to move inventory safely and efficiently
- Conduct regular inventory counts and update stock records accurately
- Ensure proper labeling and organization of warehouse products
- Follow safety protocols to prevent accidents and injuries
- Load and unload shipments using appropriate equipment
- Maintain cleanliness and orderliness of the warehouse environment

ALMOJEL COMPANY HOLDING FOR STEEL COMMERCIAL
Riyadh
Apr 2024 - Sep 2024

Specialest warehouse

- Operate forklifts and pallet jacks to move inventory safely and efficiently
- Conduct regular inventory counts and report discrepancies promptly
- Follow safety protocols and wear protective gear at all times
- Organize and maintain warehouse storage areas for optimal accessibility
- Load and unload shipments accurately and efficiently
- Use inventory management software to track stock levels and locations

BUGHLAF STEEL FOR STEEL REBAR
Riyadh
Jun 2025 - Dec 2025

Specialest warehouse

- Operate and monitor steel rebar storage and handling equipment safely
- Ensure accurate inventory management and stock rotation of steel rebar
- Inspect incoming and outgoing steel rebar for quality and quantity accuracy
- Maintain a clean and organized warehouse environment at all times
- Follow safety protocols and wear appropriate personal protective equipment
- Assist in loading and unloading steel rebar for delivery or storage

EDUCATION

UNIVERSITY OF BISHAH
Bishah
2019

BBA

SKILLS

TEAMWORK

RESILIENCE

CONFIDENCE

PERSISTENCE

NEGOTIATION

COLD CALLING

ADAPTABILITY

DATA ANALYSIS

COMMUNICATION

MARKET RESEARCH

LEAD GENERATION

SALES REPORTING

SELF-MOTIVATION

PROBLEM SOLVING

TIME MANAGEMENT

MOBILE CRM APPS

PRICING STRATEGY

ORDER PROCESSING

ACTIVE LISTENING

COMPETITOR ANALYSIS

TERRITORIAL PLANNING

E-COMMERCE PLATFORMS

LEAD TRACKING SYSTEMS

MICROSOFT OFFICE SUITE

SALES AUTOMATION TOOLS

EMAIL CAMPAIGN PLATFORMS

DATA ENTRY AND MANAGEMENT