

Absar Ali

Storekeeper



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☎ 0583835337

📍 Dammam, Saudia Arabia

📅 13/03/1999

🇵🇰 Pakistan

🚗 Private License

📄 PROFILE

My ambitions acquire the training & experience necessary for professional and personal growth to be able to share my competent skills, knowledge, hard work & discipline. If given a chance I will try my best to prove my worth.

🎓 EDUCATION

B.COM

Allama Iqbal Open University 
present | ISLAMABAD, PAKISTAN

I.COM

Govt.Collage Of Cmmerce
2017 – 2018 | Sargodha, Pakistan

Matric

Paragon Science High School
2015 – 2016 | Sargodha, Pakistan

🌐 LANGUAGES

Arabic	● ● ● ● ●
English	● ● ● ● ●
Urdu	● ● ● ● ●
Punjabi	● ● ● ● ●

🧠 SKILLS

- Customer assistance
- Ms Office
- Project Management
- Strong Decision Maker
- Complex Problem Solver
- Innovative
- Punctual & Hardworker
- Troubleshooting
- Customer Service Skills

🧰 PROFESSIONAL EXPERIENCE

Mohammad Abdallah Sharbatly Co

Storekeeper

09/2023 – present | Dammam, Saudia Arabia

- Wrote and presented business proposals to prospective clients
- Maintaning Stock
- Making sale orders and Invoices
- Solve issue related to Invoicing with Customers
- Created and maintained records, documentations , and schedules for every clients.
- Wrote and present business proposals to prospective clients
- Maintain Stock Reports.

Mohammad Abdallah Sharbatly Co

Checker

01/2022 – 09/2023 | Dammam, Saudia Arabia

- Consistently met my short and long-term targets
- Handled customer complaints with empathy and composure
- pitched ideas on how to improve performance and efficiency
- Helped management to identify workflow issues and find solutions
- Manage Laboure

Metro W/H Islamabad

Foreman

09/2018 – 01/2021 | Islamabad, Pakistan

- Coordinate with Management and solve issues
- Making stock reports
- Analyse stock Quantity on daily basis
- Manage Labour and arrange them Accordingly
- Schedule the operations of warehouse