

MUHAS AT

CONTACT

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Abu Dhabi, United Arab Emirates.

Languages known : English, Malayalam, Hindi.

Hobbies : Cricket, Football, Table tennis & Travel

Other : Holding Valid U A E LMV Driving license.

PROFILE

Dedicated and results-oriented Inventory Manager with experiences in inventory control, asset management, and supply chain operations. Proven track record of managing in inventory and in assets across large-scale oilfield operations. Skilled in ERP systems (SAP, iScala, Navision), forecasting, process improvement, and leading high-performance teams to optimize stock levels and reduce obsolete items.

EDUCATION

Masters in Commerce (M. Com) - Madurai Kamaraj University Bachelors in Commerce (B. Com) – University of Calicut Diploma in Computerized Accounting and Office Management from Spectrum Institute Kerala. Familiar & experience with accounting software's— SAP,iScala (ERP), Navision (ERP), Tally 6.3, Sage, Peachtree, Daceasy. Diploma in Computer programming (Visual Basic & Cobol) MS-OFFICE from Spectrum Computer Institute, Kerala.

SKILLS

- Experienced in inventory control, financial finalization, and strategic planning, with a strong focus on management reporting and audit coordination.
- Technically proficient in ERP and accounting systems, including SAP, iScala, Navision, Hyperion, SAP BPC, Sage, Tally, Peachtree, and DacEasy, advanced skills in MS Excel, Word, and PowerPoint.
- Highly motivated and analytical professional, with excellent communication skills and the ability to lead or contribute effectively in team-oriented and independent roles.

WORK EXPERIENCE

Employer:

1. Baker Hughes – Feb. 2008 - June 2025

Baker Hughes is a global energy technology company operating in over 120 countries, with a workforce of approximately 57,000, structured into two core segments—Oilfield Services & Equipment (OFSE) and Industrial & Energy Technology (IET).

Positions Held at Baker Hughes:

- **Inventory/Asset Manager** for UAE
- **Finance Lead** in Abu Dhabi Pressure Pumping Services Division
- **Finance Lead** in Algeria
- **Regional Finance Associates** for Middle East & Africa, based in Dubai.

Job details:

- Reviewed and managed inventory by product line, ensuring minimum stock levels were maintained to meet operational requirements and avoid excess or obsolete inventory.
- Supervised inventory control activities, including timely API and cycle counts, asset counts, and reconciliation of consignment, customer-owned, and fixed assets.
- Coordinated with finance and operations teams to capture inventory costs accurately, resolve delivery and GIT issues, and train inventory staff for smooth day-to-day operations.
- Inventory forecasting and planning

- Compiled and reviewed monthly, quarterly, and annual financial reports, including accruals, prepayments, tax schedules, audit documentation, intercompany reconciliations, and revenue forecasts, ensuring accurate and timely period closures.
- Achieved a 10% cost reduction by planning and implementing a new key control system.
- Handled inventory and cost accounting activities across multiple MEA entities, including purchase price variance (PPV) analysis, material re-costing, SLOB reporting, freight/customs capitalisation, and inventory GL reconciliations using Blackline.
- Managed fixed assets and CAPEX processes for countries, overseeing asset register maintenance, AFE validation, CAPEX reporting, and coordination with operational teams for planning and asset movement tracking.
- Ensured compliance and streamlined reporting, reconciling sub-ledgers with the general ledger, resolving financial discrepancies, and supporting regional month-end close through automation and reporting tools like HFM and SAP BPC

2. Unisantis FZE, Dubai, UAE : Jan. 2001– Jan–2008

Multinational Group, globally operating group with businesses in pharmaceuticals, magnetic chips, nanotechnology, X-ray optics and fire-fighting technology development, with a presence across Europe, Asia, and the Middle East.

Senior Accountant

Job details:

- Independently handled complete accounting responsibilities for four companies, including general ledger maintenance, month-end closures, payroll processing, fixed asset management, intercompany reconciliations, and full banking operations.
- Prepared and managed budgets, project-specific accounts, and financial reporting, including aircraft operation and construction accounting, cost analysis, vendor payments, fund requests, and monthly performance reports (Budget vs. Actual).

3. Al Dawar General Trading, Abu Dhabi, UAE– Sept. 1998 – Dec–2000

A diversified company engaged in trading and retail of home appliances, household items, sports goods, FMCG, medical equipment, and operating a medical clinic and pharmacy.

Accountant

- Handled key finance and operational tasks, including customer aging analysis, resolving payment disputes, payroll processing, inventory monitoring, and coordinating with auditors to ensure timely compliance.
- Managed banking and costing functions, such as bank reconciliation, organizing payments (Cheques, TT, DD, LC), calculating landing costs, and setting sales prices based on cost structure and market competitiveness.

3. Camp Bazar Palli Sabha in India : February 1997 – Jul. 1998

Accountant

Independently managed accounts, including income reporting, bank reconciliations, and Subledger.