

LOUKMAN SAHMARANI

Transferable Visa

PROCUREMENT SPECIALIST

RIYADH, SAUDI ARABIA | +966539748297 | LOUKMANSAHMARANI2@GMAIL.COM

SUMMARY

Motivated and detail-oriented professional with a background in telecommunications engineering and technical support, transitioning into procurement. Seeking a Procurement Specialist role to leverage strong analytical, organizational, and vendor management skills to optimize supply chain operations, reduce costs, and ensure timely delivery of goods and services. Experienced in inventory management, cost analysis, and supplier negotiations, aiming to enhance procurement efficiency and business operations in a dynamic environment.

TECHNICAL SKILLS

- Procurement & Supplier Relationship Management
- Business Analytics & Market Research
- Cost Analysis & Negotiation
- System Maintenance & Optimization
- Purchase Order Processing & Contract Management
- Effective Communication & Problem-Solving
- Vendor Evaluation & Sourcing Strategies
- Microsoft Excel – proficient in data analysis and tracking.

PROFESSIONAL EXPERIENCE

Procurement Specialist

CAP FRANCE BAT | JANUARY 2025 - PRESENT

- Managed procurement of Mechanical and HVAC materials, including preparing RFIs and RFQs.
- Tracked purchase orders and monitored delivery schedules to ensure timely supply.
- Coordinated with suppliers and site engineers to resolve issues and confirm material requirements.
- Ensured compliance with project specifications and quality standards.
- Prepared and submitted material submittals for approval, ensuring compliance with project specifications.
- Managed warranty letters for materials after project completion, ensuring proper documentation and follow-up.

Procurement & Logistics Intern

CMA CGM Group | July 2024 - DECEMBER 2024

- Assisted in sourcing and procuring IT equipment, ensuring cost-effectiveness and compliance with company standards.
- Coordinated with suppliers and internal teams to manage inventory levels and track purchase orders.
- Conducted market research to identify potential suppliers and assess competitive pricing.

EDUCATION

- **Bachelor's Degree in Telecommunications Engineering**
Lebanese International University | 2019 - 2024
- **High school diploma in general science**
Saint Famille Maronite School | 2005 - 2018

LANGUAGES

- **Arabic: Native**
- **English: Proficient**
- **French: Intermediate**