

ZAHRA AL MARZOOQ

Eastern Province, Saudi Arabia | +966500531163 | Zahraaalmarzooq.14@gmail.com

Skilled engineering professional with expertise in optimizing systems, solving complex problems, and managing projects. Proficient in technical support, compliance, and delivering innovative solutions. Quick learner, adaptable, and committed to driving operational excellence.

EXPERIENCE

Biomedical Engineer – Product Specialist | Al Jeel Medical Company | Khobar, Saudi Arabia

JUN 2022 – Present

- Processed customer orders across various channels to ensure efficiency and accuracy.
- Developed and implemented effective sales strategies to drive business growth.
- Prepared monthly reports on forecasting and invoicing to support decision-making.
- Managed stock availability to meet customer demands promptly.
- Conducted official visits to customers to strengthen relationships and present products.
- Scheduled and managed deliveries for long-term agreements, ensuring timely fulfillment.
- Monitored customer deliveries and handled emergency supply needs effectively.
- Prepared and submitted tender documents while analyzing requirements to ensure compliance.
- Followed up with customers to ensure satisfaction and address feedback.

Biomedical Engineer | Mohammed Al Dossary Hospital | Khobar, Saudi Arabia

JUL 2021 – JUL 2022

- Acted as Manager for the Biomedical Engineering Department, overseeing daily operations and team management.
- Planned and controlled stock availability and managed the procurement process efficiently.
- Ensured compliance with CBAHI standards for accreditation.
- Monitored and responded to SFDA requirements while staying updated on regulatory changes.
- Conducted repairs and corrections on medical equipment to ensure safety and reliability.
- Managed the inventory process for medical devices, maintaining accurate records and availability.
- Performed calibration and performance checks on medical devices to ensure optimal functionality.

EDUCATION

Bachelor of Engineering, Biomedical Engineering | King Faisal University

Degree obtained May 2020

SKILLS

- | | |
|---|---------------------------|
| • ERP System – Oracle | • Problem-Solving |
| • Project Management | • Effective Communication |
| • Safety Protocols, Maintenance and Troubleshooting | • Design and Development |

Languages: Arabic, English