

Farrukh Hussain

E-mail ID: farrukhh794@gmail.com

Mobile #: - + 92 335-0245405, 342-2787773

Address: - [Mian Mohammad Town, Bankhurma](#)

[Mirpur Azad Kashmir, Pakistan](#)



Objective

To pursue a challenging career in an intellectually stimulating environment that will help me to realize my dream of being a vanguard in my field.

Executive Summary

Results-driven with a strong background in financial reporting, budgeting, and data analysis. Adept at managing end-to-end accounting processes, preparing accurate financial statements, and ensuring compliance with regulatory standards. Former Warehouse Officer with expertise in data coordination and inventory management, bringing a unique perspective to financial operations by integrating supply chain insights with accounting functions. Skilled in streamlining data processes, enhancing operational efficiency, and bridging the gap between finance and logistics.

A detail-oriented professional with a proactive approach to problem-solving, strong analytical skills, and the ability to collaborate effectively with cross-functional teams. Committed to driving financial accuracy, cost control, and business growth.

Area of Expertise

- Finance & Accounts
- Inventory Management
- Warehouse Management
- Data Analysis
- Team Development

Job History

10 +Years

Permanent: Working as **Senior Accounts Executive** at Master Group of Industries (Foamco Pvt Ltd) from 19th Aug 2022 – Present

Permanent: Worked as a **Junior Warehouse Officer** at Atlas Group (Atlas Battery Limited) from 01st Jul 2022 – 16th Aug 2022.

Contract: Worked as a **Junior Warehouse Officer** at Atlas Group (Atlas Battery Limited) from 01st Jul 2021 – 30th Jun 2022.

Contract: Worked as a **Data Coordinator** at Atlas Group (Atlas Battery Limited) from 01st Dec 2020 – 30th Jun 2021.

3rd Party Contract: Worked as a **Data Coordinator** at Atlas Group (Atlas Battery Limited) from 02nd Dec 2014 – 30th Nov 2020.

Education

B. Com	from Indus University Karachi (Gulshan Campus)	2019
D.A.E (C.I.T)	from Government College of Technology Karachi	2016
S.S.C	from Ali Children Secondary School Karachi	2007

Training & Skills

- Health Safety & Environment trainings at Atlas Battery Pvt Ltd.
- Power BI _ Foundational knowledge, building proficiency.
- Strong Proficiency in MEGA Accounting Software, ERP Oracle, MRP Oracle, WMS, MS Excel (Advance), MS PowerPoint.

Linguistic Skills

English, Urdu, Punjabi

Job History Detail

1. Master Molty Foam (Pvt) Ltd.

Starting from 19th August 2022 – Present



Senior Accounts Executive (Reporting & Budgeting)

Working in Accounts Department (Reporting & Budgeting) Monthly Stock Reconciliation of Finish goods, Chemical Stock & Sale Reports. Audit Reports Making & Reconcile up to Audit Observation. on ground implementation of best practices.

Job deliverables include following: -

- Create GRN of Chemicals (Import Materials) & PR & GRN of Finish Good Material.
- Responsible for fetch monthly Inventory Reports (Finish Good), Sale Reports & Chemical Stock Reports from oracle and make consumption reports for costing purpose.
- Prepared monthly CTC of Contractual Employee's (Piece Rate) for management.
- Maintain Daily Factory Dashboard for daily reporting.
- Reconcile Monthly Trails for Budgeting.
- Maintain Department Wise Expenses Reports.

(a)2. Atlas Battery Limited

Duration: (From 01stJul 2021 to 16thAug 2022)



Junior Warehouse Officer

Working in Warehouse as Junior Warehouse Officer related with daily receiving, dispatching with the co-ordination of sale team. Warehouse Inventory management to improve the on-ground Implementation of best practices. Fulfill the required business goals of Atlas Battery (Pvt) Ltd.

Job deliverables include following: -

- Receiving & Dispatching of Stock.
- Make vehicle dispatch plan for deliveries of dealers & receiving of claim stock.
- Daily Reconcile Oracle Stock with Warehouse Management System (WMS) stock.
- Daily perform stock take activity to fix discrepancies.
- Verification of Transporters bill with dispatches.
- Maintain FIFO & FEFO system.
- Record keeping & data entry of stock movement in ERP, WMS & Excel.

(b)2. Atlas Battery Limited

Duration: (From 02nd Dec 2014 to 30th Jun 2021)



Data Coordinator

Responsible for collecting, managing, and maintaining accurate data across multiple systems to support department. Ensures data integrity, assists in reporting and analysis, and supports cross-functional teams by coordinating data-related activities.

Job deliverables include following: -

- Performing collection, interpretation and recording of data in accordance with company's Guidelines and standards.
- Creation of MIR, Maintenance Work Orders, Scrap Notes, Update Production Data and Adjustments on ERP.
- Creation of Presentations for the monthly Wastage meetings.
- Maintain production data on Oracle for monthly physical audits.
- Reconcile stock on Oracle & Excel for audits.

Reference:

References will be available upon request.