

CURRICULUM VITAE

MOHAMMAD OSMAN HABIB ALLAH AHMAD

Personal Details

Date of Birth: 22th November 1989

Place of Birth: Libya

Nationality: Sudanese

Marital status: Single



Contact:

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OBJECTIVE

Looking for a position in project management where experience will be developed and benefited from, ambitious determined to set the walk to achieve goals and I am able to manage multiple tasks at the same time, a dynamic, intelligent, and active young man, motivating hard work as well as approaching each environment to achieve goals and objectives and I can work under pressure.

Work Experience

INOLTRA shipping company - Libya 2022 – Until Now

Job Title:

- **Operations Manager**
- Highly motivated and detail-oriented Operations Manager Assistant with over 3 years of experience in the shipping industry. Proven ability to manage logistics, coordinate international shipments, and support operations management in high-pressure environments. Strong organizational skills, excellent communication, and an initiative-taking approach to problem-solving.

- Assist the Operations Manager in daily tasks including scheduling, logistics, and coordination of shipments.
 - Manage inventory levels and ensure timely ordering and receipt of supplies.
 - Coordinate with international vendors and shipping companies to streamline logistics processes.
 - Ensure compliance with international shipping regulations and company policies.
 - Prepare and maintain accurate shipping documentation and records.
 - Resolve operational issues promptly to minimize delays and disruptions.
 - Support the team in the development and implementation of operational strategies.
 - Oversaw the logistics and transportation of goods for international clients.
 - Maintained communication with suppliers, carriers, and customers to ensure smooth operations.
 - Managed and tracked shipments, ensuring timely delivery and accurate documentation.
 - Assisted in the development of logistics plans and strategies to improve efficiency.
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Nature valley business center Ltd – Uganda 2020 – 2022

Job Title:

- **Accounting & Director of Personnel Management**
 - Provide financial information to management by researching and analyzing accounting data and preparing reports.
 - Permanent review with suppliers and customers because there are no accounting errors from either party.
 - Department management and finding appropriate solutions to problems related to the department.
 - How to deal with customers and meet the requirements of the customer who needs them
 - Dealing with employees within the department and solving their work-related problems to ensure the proper and good functioning of the work.

Frank Nice Company – Uganda 2018 – 2020

Job Title:

- **General management of the company in Uganda**
 - Dealing with suppliers & customers
 - Dealing with government agencies in the name of the company if it is necessary to issue any identification papers to one of the employees.
 - Permanent coordination with the company's branches abroad to raise the revenue ceiling.
 - Continuous cooperation with all employees who work in the company to provide advice and motivation to raise the company's revenues.

Education

2014 - 2018 Sudan University of Science and Technology Bachelor of Business Administration

2020 – 2023 Next Academy for Training with a diploma in accounting

Skills

- Logistics Management
- International Shipping Coordination
- Operations Support
- Inventory Management
- Vendor Relations
- Documentation and Compliance
- Problem-Solving
- Team Collaboration
- Proficiency in Relevant Software

- Fluent in Languages
- Able to work in a high-pressure, fast-paced working environment.
- Able to collaborate with people of all levels of seniority in a professional manner.
- Advanced Microsoft office
- Initiative-taking dynamic

Expert in:

- Documentation and control, administrative management, database coordination, credit and collections, mail handling, Microsoft office.
- MICROSOFT OFFICE: WORD, EXCEL, AND OUTLOOK.

Languages

Arabic Language – native language.

Fluency in speaking, reading, and writing, in English.

COURSES

- Excel accounting course.
- English course
- Course in Logistics Operations Management Skills

INTEREST

MUSIC AND TRAVELLING