

AHMED IBRAHIM ABD ELHALIM ELERAKY

Procurement Supervisor

A seasoned Procurement Specialist with over 15 years of experience in developing purchasing strategies, negotiating with suppliers, and efficiently managing supply chains. I aim to leverage my skills in data analysis, inventory monitoring, and improving purchasing processes to reduce costs and ensure timely supply continuity. I strive to contribute to enhancing operational efficiency within an innovative work environment that supports sustainable development.

CONTACT

☎ [+20-109-079-7995](tel:+20-109-079-7995)

✉ ahmedeleraky1987@gmail.com

✉ www.linkedin.com/in/ahmed-eleraky

📍 Address: Mansoura - Egypt.

PERSONAL DATA

- Nationality: Egyptian.
- Marital status: Married.
- Birth Date: 01/02/1987.

PERSONAL SKILLS

- Applying E-Procurement Techniques
- Improving Negotiation Skills
- Time Management and Task Prioritization
- Problem Solving and Strategic Decision Making
- Developing Data Analysis Tools
- Work Flexibility
- Working Under Pressure
- Teamwork.

COMPUTER SKILLS

- Microsoft Office.
- EPR(SAP&Oracle).
- Internet Browsing.

LANGUAGES

- Arabic: Mother Tongue.
- English: Good.

EDUCATION

Postgraduate Studies in Administrative Sciences | Dated 2012

● Faculty of Law, Mansoura University - Egypt

Bachelor of Laws | Dated 2008

● Faculty of Law, Mansoura University - Egypt

WORK EXPERIRNCE

Procurement Supervisor | Currently

Delta Fertilizers and Chemical Industries - Egypt.

Career Progression:

- Procurement Specialist Delta Fertilizers and Chemical Industries Company – Since 2014 – Present (11 years of experience)
- Supply Chain Specialist Al Safwa Contracting and Supplies Company –2010 – 2013 (4 years of experience)
- Key Responsibilities:
- Procurement Planning and Preparation: Identifying the company's needs for materials and services in coordination with various departments such as production, sales, and warehouses, and providing technical support by ensuring the availability of necessary materials according to the specified timeline in supply orders.
- Supplier Search: Searching for and identifying new suppliers and evaluating the performance of existing suppliers to ensure the best quality and prices.
- Supplier Negotiation: Negotiating payment terms, prices, and delivery schedules to secure the best deals, determining penalties and compensation in case of delays or quality issues.
- Contract Preparation and Execution: Drafting and reviewing purchase contracts with suppliers, ensuring compliance with all contractual terms, and ensuring they are favorable to the company.
- Inventory Management: Regularly monitoring inventory levels to ensure the availability of necessary materials without overstocking or shortages, and ensuring products are received on time.
- Reporting: Preparing periodic reports for management regarding procurement activities, cost analysis, supplier performance, and tracking and executing purchase orders.
- Familiarity with Technological Systems: Ability to work with technological systems like ERP systems such as SAP and Oracle, which enhances procurement management efficiency.
- Full Knowledge of Procurement and Tendering Systems in Saudi Arabia.
- Full Knowledge of the Federal Procurement Law in the UAE.

COURSES

- Completion of Several Specialized Courses in Procurement and Supply Chain Management:-
 1. Strategic Procurement Management-
 2. Inventory Management-
 3. Data Analysis and Risk Management in Procurement-
 4. Developing Procurement Plans- Advanced Negotiation Techniques- Supplier Relationship Management-
 5. Obtained CPSM (Certified Professional in Supply Management) Certification