

ALI AL SULAIMAN

Coordinator, Planner and Procurement

Eastern Province, KSA,

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SUMMARY

I am an enthusiastic and dedicated professional with a strong background in support coordination and planning. My passion for fostering collaborative environments and driving successful project outcomes aligns perfectly with your team's goals. Joining your team would be an exciting opportunity to make a meaningful impact and grow within a dynamic organization.

EXPERIENCE

January 2020 - October 2024 Support Coordinator at (Abdulla Fouad AFMS)

- Making monthly reports for maintenance consumables items.
- Prepare SOA financial statements for all suppliers in SAP.
- Preparing the quotes for the customer.
- Preparing a report on the disbursement's materials and updating the system proper inventory of the new materials and suppliers in SAP.

June 2017 - December 2019 Professional Planner at (Naqel express Aramco)

- Coordinate all the orders related to Saudi Aramco project.
- Plan orders to analyze and send it to transport to deliver end users.
- Preparing proper shipping document as per the required prior to move.
- Handling all incoterms for all the mode of transport such as Sea, Air, and Land.

August 2012 - May 2017 Planner SAC and Metals at (DHL Supply Chain)

- Coordinate all the orders related to Saudi Aramco project.
- Plan orders to analyze and send it to transport to deliver end users.
- Daily report for collection and KPIs performance planning Dep.
- Utilize SAP TMS (Transport Managed System) – DHL online system.

EDUCATION

2007 - 2009

Marketing and Sales (Diploma)

Institute of Public Administration

2010 - 2011

Enterprise Resource Planning (ERP) Dynamics AX 2009

Prince Mohammad Bin Fahd University,

2025

Project Management

International Business Training Association, E-Certification
(Coursework in relevant subject CBP Project management)

SKILLS

Management, Problem solving, Fast learner and Team player.