

Murtada Salman Al Dhahi

Saudi Arabia | 0545166036 | mortadadhahi@gmail.com

PROFESSIONAL SUMMARY

Logistics Services Planner with over 10 years of experience supporting major Aramco projects. Skilled in logistics operations, transportation planning, supply chain coordination, and vendor management. Proven track record in optimizing schedules, reducing delays, and ensuring efficient movement of goods and materials. Strong communication skills in English and Arabic, with a background in accounting and data management.

CORE SKILLS

- Logistics Planning & Coordination
- Supply Chain Management
- Transportation Scheduling
- Warehouse & Inventory Control
- Vendor & Contractor Management
- ERP & MS Excel Proficiency
- Documentation & Reporting
- Problem Solving & Decision Making
- Team Leadership & Collaboration

PROFESSIONAL EXPERIENCE

Logistics Services Planner – Naqel Company (Contractor at Aramco Site)

2018 – 2025

- Planned and coordinated daily logistics operations for Aramco transportation projects.
- Managed scheduling of shipments, ensuring timely delivery of materials to project sites.
- Liaised with contractors, suppliers, and Aramco representatives to resolve logistics issues.
- Utilized MS Excel and ERP systems for data tracking and reporting.

Logistics Services Planner – Excel Co. (Subsidiary of DHL, Contractor at Aramco Site)

2015 – 2018

- Oversaw transportation planning and vehicle dispatch for Aramco site operations.
- Ensured compliance with safety and security protocols for all logistics activities.
- Monitored vendor performance and recommended process improvements.

Accountant – Makarm Al Nukhbah Ceramic & Marble Co.

2013 – 2018

- Managed accounts payable/receivable, reconciliations, and financial reporting.
- Prepared monthly statements and assisted in budgeting processes.

EDUCATION

Diploma in Accounting – College of Technology, Qatif | GPA: 4.01/5

Basic Level – TVTC Intensive English Course

LANGUAGES

Arabic: Native

English: Intermediate