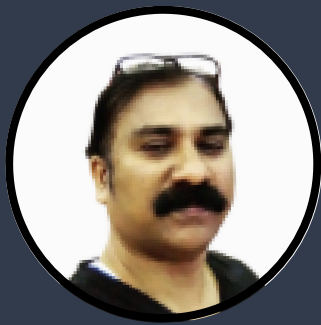




SANTHOSH AVIKKAL

Warehouse In-Charge

CONTACT

- +966 560 621 645
- santoshavikal123@gmail.com
- Saudi Arabia

EDUCATION

BA (Economics)

- (Incomplete)

10+2 in Accountancy, Commerce, and English

- Calicut University

High School: Government High School

- with Maths, Science,
Commerce & English

TECHNICAL EDUCATION

Operating Systems: MS-DOS,
Windows 2000

Software Packages: MS Word,
Excel, PowerPoint, Microsoft
Dynamics AX, SAP

SKILLS

- Warehouse Management
- Inventory Control
- Procurement & Purchasing
- Supply Chain Coordination
- Export & Import
Documentation
- ERP & WMS Systems
- Logistics & Distribution
- Team Leadership
- Vendor & Client Coordination



PROFESSIONAL SUMMARY

A seasoned logistics and operations professional with over 20 years of experience in warehouse management, procurement, and sales coordination across the welding, food, and fashion industries in Saudi Arabia. Proven expertise in supply chain optimization, inventory control, export documentation, vendor negotiations, and cross-functional team leadership. Adept at utilizing ERP and WMS systems to streamline operations.



WORK EXPERIENCE

Renal Solutions Services

- Warehouse In-Charge
- October 10, 2023 – Present

Responsibilities:

- Supervise day-to-day warehouse operations including receiving, storing, and dispatching medical supplies and equipment.
- Maintain accurate inventory records through regular stock audits and system updates.
- Ensure proper storage and handling of renal and medical products in compliance with health and safety regulations.
- Coordinate with procurement and logistics teams to streamline supply chain processes.

Pan Gulf Welding Solutions Co.

- Position: Warehouse In-Charge
- Duration: 2008 to 2022

Key Responsibilities:

- Directed logistics and distribution operations, ensuring compliance with shipment deadlines and service level agreements (SLAs).
- Conducted cost-benefit analysis to optimize warehousing and transportation expenditures.
- Served as the primary liaison for key account clients, streamlining communication and resolving logistical issues.
- Collaborated with the credit control department to manage accounts receivable and ensure timely payment reconciliation.



CamScanner

SOFT SKILLS

- Communication Skills
- Team Collaboration
- Problem-Solving
- Time Management
- Adaptability
- Attention to Detail
- Conflict Resolution

LANGUAGES

- English
- Arabic

PERSONAL INFO

- Date of Birth: 06/05/1971
- Marital Status: Married
- Languages: English, Hindi, Basic Arabic (Speaking)
- Iqama Status: Transferable
- Driving Licenses: Valid Indian & Saudi Driving Licenses

Modena Marketing Food Stuff, Saudi Arabia

- Position: Purchaser
- Duration: 1996 – 1998

Key Responsibilities:

- Executed procurement planning and purchase order (PO) issuance for food-grade products.
- Conducted vendor evaluation and negotiations to ensure competitive pricing and timely supply.
- Maintained inventory forecasting models based on consumption rates and seasonal demand.
- Monitored supplier performance metrics such as OTIF (On-Time In-Full) delivery rates.

Farooqi Marketing Co., Al Khobar, Saudi Arabia

- Position: Marketing Executive
- Duration: March 1993 – July 1996

Key Responsibilities:

- Conducted market research and competitor analysis to identify business development opportunities.
- Managed B2B and B2C sales campaigns across multiple product lines.
- Developed and presented marketing strategies and sales forecasts to management.
- Utilized CRM tools to track customer interactions and sales pipelines.

Land Mark Group Of Company

- (Bossini and Splash Fashion Clothing)
- Position: Coordinator – Sales, Operations & Warehouse
- Duration: February 1998 – October 2008

Key Responsibilities:

- Led cross-functional coordination between sales, operations, and warehouse departments.
- Managed inventory control systems, ensuring stock accuracy through periodic cycle counts.
- Supervised order processing, picking, packing, and final dispatch operations.
- Scheduled and tracked local deliveries via route planning and fleet monitoring systems.