

ASPAR ALI

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Profile

To become associated with a firm where I can utilize skills and gain further experience while enhancing the company's productivity and reputation. Resourceful leader remaining calm under pressure and promoting superior time management and conflict resolution skills.

Professional Experience

WAREHOUSE SUPERVISOR

Maz Holding (Nolte Logistics)

2024 May - Present

Saudi Arabia, Riyadh

- ✓ Supervising warehouse staff, assigning tasks, monitoring performance, and managing schedules to ensure smooth operations.
- ✓ Managing inventory levels, ensuring proper storage and tracking of goods, and conducting regular stock audits.
- ✓ Ensuring that the warehouse complies with safety standards and protocols, including the proper handling of hazardous materials, if applicable
- ✓ Coordinating incoming and outgoing shipments, ensuring timely deliveries, and managing transport arrangements.
- ✓ Identifying opportunities for improving efficiency in warehouse operations, such as optimizing storage layouts, automating tasks, or streamlining workflows.
- ✓ Preparing and maintaining records on stock levels, shipments, and staff performance, and providing reports to upper management.
- ✓ Ensuring warehouse equipment like forklifts, conveyor belts, and inventory systems are maintained and functioning properly.

OPERATION COORDINATOR

Western International (Nesto Group)

2021 Dec – 2023 Dec

Barka Muscat, Oman

- ✓ Receive, inspect, and record incoming stock and supplies.
- ✓ Ensure proper storage and organization of products to optimize space and accessibility.
- ✓ Regularly conduct physical inventory counts to reconcile with system records.
- ✓ Coordinate and monitor supply chain operations.
- ✓ Ensure timely delivery of goods to customers.
- ✓ Communicate with suppliers, manufacturers, and customers to manage supply chain effectively.
- ✓ Update and maintain inventory records.
- ✓ Apply the FIFO method in receiving, storing and distributing all items.
- ✓ Monitor and manage inventory levels Conduct regular stock audits and cycle counts Ensure accurate inventory records and resolve discrepancies.
- ✓ Coordinate inbound and outbound shipments Verify and inspect incoming goods for accuracy and quality.

- ✓ Boosted product sales by offering selection guidance to customers.
- ✓ Organized displays to promote inventory and encourage customer purchases.
- ✓ Inspected products for damages and expiry dates before processing refunds.
- ✓ Maintained and replenished stock according to store merchandising layout, ensuring consistent product availability.
- ✓ Completed store opening and closing, shop floor cleaning and till reconciliations.
- ✓ Checked and processed incoming deliveries, unpacking and storing with care to avoid stock damage. Handled complaints calmly and professionally, minimizing conflict and maintaining customer satisfaction.
- ✓ Supported store goals by delivering promotions and upselling programmers.
- ✓ Covered extra shifts and maintained flexible schedule to achieve store goals.

Education

BCA COMPUTER APPLICATION,
Madras University- 2016 – 2019 Chennai.

HIGHER SEC SCHOOL,
Government Higher Secondary School 2016 – Ramanathapuram.

SSLC, State Boar Of Tamil Nadu
Government Higher Secondary School 2014 – Ramanathapuram.

Skills

- ✓ MS Office (MS Word, MS PowerPoint & MS Excel, Outlook)
- ✓ Strength and aim (Constructive)
- ✓ Supply chain analysis
- ✓ Inventory reduction
- ✓ Inventory accounting
- ✓ Store management
- ✓ Retail inventory management
- ✓ Annual Inventory
- ✓ SAP reporting and analytical tools
- ✓ SAP Warehouse Management (WM)

Languages

- ♦ English
- ♦ Arabic
- ♦ Hindi
- ♦ Tamil
- ♦ Malayalam

Handling Projects

NWMS – Nesto Warehouse Management System

Declaration

I hereby declare that the information given herewith is correct to my knowledge and I will be responsible for any discrepancy

