



CAREER PROFILE

MUJAHID ALI

Address: 9-10-68/A/203,
Resham Bagh, Golconda Fort,
Hyderabad – 500008,
Telangana. India.

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Educational Qualification:		
Degree	University	Year
Master of Business Administration in (Finance) MBA	Osmania University	2014-2016
Bachelor of Commerce in (COMPUTER) B.COM	Osmania University	2005-2008
Intermediate	Board of Intermediate	2003-2005
S.S.C	Board of Secondary Education	2002-2003

skills:	
Operating Systems	Proficiency in All Computer Operating Systems.
Accounting Package	Tally Prime 4.6, Focus, Wings and Peachtree Accounting.
Computer Skills	MS Office, Computer Hardware, AutoCadd, Revit Architecture

Experience:
. Worked as an Account Executive 2008 TO 2012. Worked on MM agency Western Union, Hyderabad. . Worked as Accountant 2012 TO Oct 2015. Worked On Supreme Enterprises Interior & Exterior and Construction Related Projects, Jubli Hills, Hyderabad. . Worked as Finance Executive Nov 2015 To Dec 2018. Worked On Heera Group Of Companies, Banjara Hills, Hyderabad. . Working as Process Associate Jan 2019 To Till date. Working on Cognizant Company, India Pvt, Hi-tech City, Hyderabad. TS.

Roles & Responsibilities:

- Developing Financial Strategy.
- Regular Budget Consolidation.
- Cash Flow Management.
- Improving Efficiencies & Reducing Cost across the Business.
- Payroll Processing.
- Auditing.
- Dealing with Customer.
- Suppliers payment Handling.
- Manage the Capital Request & Budgeting Processes.
- All Day to Day Activities.
- Checking and approving Petty Cash Statement.
- Updating Project Statement of Expenses.
- Maintain of all Credit and Cash Purchases from Suppliers.
- Responsible for all Cash & Credit sale.
- Monthly Payments cheque to suppliers as per schedule.
- Well-developed Leadership Skills
- Ability to work in team.
- To be co-operative & sincere at teamwork.

Professional profile:

- Self-motivated with confidence of learning new technologies.
- Ability to work in highly challenging environment.
- To be co-operative & sincere at teamwork.
- Smart and quick learner
- Team player, Punctual, Self-initiative
- Tidy & professional image.

Personal Information:

Fathers Name	Ahmed Ali
Gender	Male
Date of Birth	3 rd January, 1987
Passport No	W1366248
Marital Status	Married
Nationality	Indian
Languages	English, Urdu, and Hindi
Hobbies	Playing and watching cricket, Surfing the web, Reading Books

Declaration:

I hereby declare that all the details furnished above are true to the best of my knowledge.

Date:

Place: Hyderabad

(Mujahid Ali)