

Jory Ofair

Recent English Language and Translation Graduate

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VOLUNTEERING

University of Hafar Al-Batin — Student Affairs Club

- Actively participated in monthly meetings to discuss student body needs, issues, and opportunities for improvement on campus.
- Contributed ideas and suggestions for events and activities tailored to specific university departments.
- Collaborated with fellow club members to organize and execute student events.
- Demonstrated strong teamwork, communication, and problem-solving skills by pitching ideas that were considered for implementation.

University of Hafar Al-Batin — Student Volunteer

- Assisted in organizing, managing, and supporting various campus events, including National Day, Quality Day, Foundation Day, and more.
- Set up various booths and provided information to students and professors about the event's purpose and activities.
- Chosen and accepted to represent the English Translation Department for visiting graduating high school students, acting as a guide and answering all their inquiries.
- Assisted in creating and delivering an engaging PowerPoint presentation for the high school visitors, ensuring the design, format, spelling, and grammar were error-free.

King Abdulaziz Center for World Culture - Ithra — Volunteer

EDUCATION

University of Hafar Al-Batin, Bachelor of Arts in English Language and Translation

Graduated 2025

Cumulative GPA: 3.01/4.00, Major GPA: 3.93/4.00

CERTIFICATES

HR Foundations: Core Human Resources — LinkedIn Learning

Become an HR Partner — LinkedIn Learning

Foundations of Digital Marketing and E-Commerce — Google

SKILLS

Translation (English/Arabic)

Microsoft Office Suite

Video editing (Adobe After Effects, CapCut, iMovie)

Social media management

Canva

Adobe Photoshop

CAT tools

Content writing

Academic writing

Proofreading & editing

Research skills

Communication

Creativity

Public speaking

Adaptability

Teamwork

LANGUAGES

Arabic (Native)

English (Fluent)