

ABOUBAKR HASSAN

📍 Najran, Saudi Arabia – NJGA5418

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Professional Summary

Experienced and results-driven Storekeeper and Supplier Accountant with over 7 years of hands-on experience in warehouse operations, inventory management, and supplier account coordination. Proven ability to handle ERP systems (SAP, MAXIMO), document control, and team supervision. Strong communication skills and a track record of optimizing stock movement, reducing discrepancies, and ensuring compliance with accounting standards.

Key Skills

Inventory & Warehouse Management, ERP & MAXIMO Systems, Supplier Accounts Management, SAP Updating & Documentation, Report Generation & Data Entry, Team Supervision & Scheduling, FIFO Methodology & Stock Rotation, Shipment & Delivery Processing, Workplace Safety & Compliance, Microsoft Office (Excel, Word, PowerPoint)

Professional Experience

- Supplier Accountant

Hazza Transport – Najran, Saudi Arabia | Apr 2023 – Present

- Managed daily accounting of supplier invoices (VAT, PO numbers, approvals).
- Handled monthly and yearly closings (accruals, prepayments, credit notes).
- Managed fixed assets, inventory tracking, and cost allocations.
- Ensured compliance with general and sub-accounting records.

- Storekeeper

Ridgewood Egypt for Desalination – Sharm El Sheikh, Egypt | Jul 2018 – Feb 2023

- Supervised store layout and staff, ensuring optimal inventory levels.
- Generated detailed reports for over 200 inventory discrepancies annually.
- Enforced FIFO and maintained safety standards.
- Oversaw receiving, labeling, pricing, and storage of goods.
- Prepared Material Receipt Reports (MRR) and monthly cross-checking.

- Store Operations Officer

Saudi Telecom Company (STC) – Najran, Saudi Arabia | Jan 2016 – Jan 2018

- Replenished inventory according to guidelines.
- Managed stock returns, damage reports, and warehouse organization.
- Conducted inspections and documented discrepancies for reimbursement.
- Coordinated freight and ensured accurate stock rotation.

Education

- Bachelor's Degree in Accounting

Al-Azhar University – Cairo, Egypt | Graduated: Sep 2012

Certifications & Courses

- ICDL Training Program – National Center for Human Development
- Teamwork Skills – EDRAAK
- Inventory Management – University of California, Irvine
- Materials Management (Purchasing & Inventory)