

Abdulrahman Aljammaz

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Professional Summary

Certified in Supply Chain and Procurement (CISCP, CIPP – IPSCMI) with an Advanced Diploma from KFUPM. Skilled in SAP, inventory control, and logistics within oil & gas environments. Trained in procurement, contracts, and risk-based auditing. Focused on operational efficiency, compliance, and continuous improvement.

Core Competencies

- SAP Inventory Management & Reporting
 - Data Documentation
 - Supply Chain Follow-up
 - Microsoft Office
 - Inventory Management
 - Goods Receiving
 - Quality Assurance
 - Cycle Accounting
 - Process Optimization
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Professional Experience

Baker Hughes (Contractor) – Warehouse Executive | Sep 2023 – Present

- Utilize SAP to manage inventory, update records, generate reports, and ensure supply availability for rig operations.
- Coordinate daily warehouse functions, including receiving, storing, staging, and dispatching materials.
- Lead warehouse team in achieving operational targets while maintaining compliance with strict safety and environmental standards.
- Analyze workflows and implement efficiency improvements to optimize storage layout and reduce operational bottlenecks.
- Monitor stock levels and reorder thresholds to prevent stockouts or excess inventory.
- Enforce warehouse safety protocols, including forklift operations, hazard handling, and PPE compliance.

Trainee | Al Abdulkarim Holding Company, Dammam | Jun 2023 - Aug 2023

- Counting and Verifying Shipments: Ensure shipment accuracy by cross-checking contents against packing lists and invoices.
 - Data Updates and Documentation: Maintain accurate records in inventory systems and update shipment details as needed.
 - Receiving and Logistics Coordination: Inspect incoming shipments, handle administrative tasks, and support overall logistics operations.
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Education

Advanced Diploma in Supply Chain Management | KFUPM | August 2024

GPA: 3.01/4 - Third-Class Honors

Certifications

- **Certified International Supply Chain Professional** | IPSCMI | April 26, 2025
 - **Risk-Based Auditing** | The Saudi Institute of Internal Auditors | March 28, 2024
 - **Certified International Purchasing/Procurement Professional** | IPSCMI | May 31, 2025
 - **The Basics of Procurement and Contracts** | Saudi Logistics Academy | March 13, 2025
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Personal Skills

- Patience
- Flexibility
- Self-confidence
- Self-motivation
- Empathy
- Ability to work under pressure
- Innovation and creativity
- Independence