



Husain ALHABAISHI

1. To get a job in my field that can improve the process of work and improve my self .
2. To employ the skills that i have effectively and efficiently in order to gain experience and job qualification.
3. Implement my business knowledge and skills to aid in future business plan .

Professional experience

Procurement Officer..... Shell Fisheries company W.L.L.

March 2019 - September 2025

1. Researching potential vendors .
2. Comparing and evaluation offers from supplier .
3. Negotiating contract terms of agreement and pricing .
4. Issue Purchase orders.
5. Track orders and ensure timely delivery, custom clearance etc. .
6. Review quality of Purchased Products .
7. Maintain updated records of purchased products, delivery information and invoices .
8. Monitor stock level and place order as needed .
9. Coordinate with warehouse staff to ensure proper storage.
10. Attend trade shows and exhibitions to stay up-to-date with industry trend.

Other WORK EXPERIENCES

Coca-Cola Bottling Company - Procurement Supervisor Sep 2011 to Jul 2018

United Dairy - Area Sales Manager Jan 2011 to Aug 2011

Coca-Cola export Corp. - Procurement officer Mar 2004 to Dec 2010

Towry Law International - IT Assistant - Feb 2002 – Feb 2004

Midal Cables Limited - SR. Computer Specialist Feb 2001 – Jan 2002

Education

National Diploma in Business and Finance – BAHRAIN TRAINING INSTITUTE
September 1999 - June 2003

Personal information

Address

House 2852 Road 7542
Aljanabiya 575

Phone Numbers

0097339131388
0097334567858

Nationality: BAHRAINI

Age: 48

Marital Status:, Married with 3
Children

Email

halhubaishi@gmail.com

Skills

MS Office (Highly
proficient in Excel), SAP
MM Oracle ERP–
Outlook .

- SAP system
configuration - Installing
software' s and
Hardware' s,
Networking and
troubleshooting .