



MOHAMMED RIYAZUDDIN KHAZI

Contact No - (+966) 0541168009

Marital Status – Married

Nationality – Indian

D.O.B – 14-03-1982

Visa Status – Transferable

ID NO – 2235510167

Email – riyaz.khazi@yahoo.com

COMPUTER SKILLS

MS Word, Excel & Power Point

LANGUAGES

English, Arabic & Urdu

SKILLS

Warehouse Supervisor, Inventory Control, Inventory Inbound & inventory Outbound, Cycle count, Inventory Accuracy Skills, Order Management Skills, BEB Sales Skills, Online Order Management Skills, People Management, Sales & Profit, Audit, Cash Handling Skills, Finance communications Skills, etc.

AL-SHAYA GROUP "ERP" SYSTEM KNOWLEDGE

- 1- ILS # Integrated Logistics System
- 2- BY # Blue Yonder System
- 3- OMS # Order Management System
- 4- COMS # Customer Order Management System
- 5- AIMS # Alternate Integrated Management System
- 6- ARES # Alshaya Enterprise Resources Planning System

PERSONAL SUMMARY AS STORE MANAGER & WAREHOUSE SUPERVISOR

Proven almost 13 years' experience, ability to increase store profitability through inventory control, cost reduction, and effective store displays. Passionate about creating a positive shopping environment and improving team performance.

5 years experienced warehouse supervisor with a passion for organization and efficiency. Skilled in managing staff and overseeing operations.

Committed to ensuring a safe and productive work environment.

WORK EXPERIENCE WITH ALSHAYA GROUP **From – 2007 To 2024 (17.3 Years)**

Warehouse supervisor responsibilities from 2019 to 2024

- Leading, training, and supervising warehouse staff, including assigning tasks, monitoring performance, and providing feedback.
- Maintaining accurate inventory records, conducting cycle counts, and implementing inventory control procedures to ensure product availability and minimize losses.
- Overseeing the receiving, storage, and shipping processes, coordinating with other departments, and ensuring timely delivery of goods.
- Enforcing safety regulations and procedures, maintaining a safe and clean warehouse environment, and ensuring compliance with company policies.
- Identifying areas for improvement in warehouse operations, implementing new procedures, and optimizing workflow to enhance efficiency and reduce costs.
- Effectively communicating with team members, other departments, and external partners to ensure smooth operations and resolve any issues.
- Maintaining accurate records of warehouse activities, generating reports on key performance indicators (KPIs), and tracking expenses.
- Ensuring that warehouse equipment is properly maintained and in good working order.
- Managing the warehouse budget and controlling expenses.

Store manager responsibilities from 2007 to 2019

- Overseeing daily operations, maximizing sales, and ensuring customer satisfaction, manage inventory, handle customer service, and maintain a positive store environment. Effective communication, leadership, and problem-solving, ensure loss prevention standards.
- Hiring, training, supervising, and motivating employees, creating schedules, conducting performance reviews, and addressing disciplinary issues, communication and reporting.
- Developing and implementing strategies to increase sales, achieve revenue targets, and improve profitability, ensure visual merchandise.
- Ensuring a positive customer experience, handling customer complaints and feedback, and promoting excellent service standards.
- Ensure achieving the sales budget, Financial Management, etc.



SR : 3/000000/2022
Date : 13-May-24

Service Certificate

Emp. No. : **26940**
Name : **Mohammed Riyaz Uddin Khazi**
Nationality : **Indian**
ID / Iqama No. : **2235510167**
Date of Joining : **18-Feb-07** Last day at work: **24-Apr-24**
Last Position : **Supervisor-Warehouse**
Dept. / Location worked: **Regional Logistics-KSA WP**

Above employee had worked with Alshaya International Trading Co. KSA as detailed above.

This letter is issued as a service certificate, which do not constitute a guarantee to whatsoever it may be used.

Alshaya International Trading Co W. L. L.

