

Mohammed Hassan Salah Alzeer

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 Yanbu Industrial City, Saudi Arabia

CAREER OBJECTIVE

Bachelor’s graduate in Supply Chain Management with hands-on experience in inventory control, warehouse operations, and procurement processes. Proven in ERP data management, purchase order tracking, stock reconciliation, and vendor coordination to optimize material flow, improve data accuracy, and reduce operational costs in alignment with Saudi Vision 2030.

EDUCATION

Bachelor’s in Supply Chain Management

Yanbu Industrial College – Saudi Arabia | Graduation Year: 2025

EXPERIENCE

Storekeeper – Durrah Advanced Development

September 2025 – Present | Saudi Arabia

Job Responsibilities

- Managed daily inventory movement and ensured accuracy between system records and physical stock.
- Performed receiving, storing, and issuing processes in line with warehouse standards and safety rules.
- Monitored stock levels, identified shortages or excess, and supported timely replenishment.
- Prepared inventory and reconciliation reports to improve data accuracy and storage efficiency.

Buyer – Namariq Arabian Services Company

June 2025 – August 2025 | Saudi Arabia

Job Responsibilities

- Handled purchasing requests and ensured alignment with approved requirements and specifications.
- Compared supplier quotations based on cost, quality, and delivery terms.
- Followed up on purchase orders and supported on-time delivery of materials.
- Coordinated with the warehouse to verify and document received items accurately.

COURSES AND CERTIFICATIONS

- SAP MM | Sourcing and Procurement SAP S/4HANA | Brandenburg University of Applied Sciences
- Microsoft Excel
- Purchasing Management
- Logistics Management

SKILLS

❖ Technical Skills:

- Inventory Management
- Supply Chain Operations
- Procurement Process
- Vendor Management
- Warehouse Operations
- Purchase Order Tracking
- Inventory Optimization
- Logistics Coordination

❖ Soft Skills:

- Microsoft Office (Excel, Word, PowerPoint)
- Time Management
- Attention to Detail
- Problem Solving
- Professional Communication
- Working Under Pressure
- Team Collaboration
- Discipline & Commitment

LANGUAGES

- Arabic:** Native
- English:** Very Good