

CV

PERSONAL INFORMATION

NAME:-YASSIN ABDULKHALAQ ABDULLAH

MOBILE:- +966 592504202

E-mail:- Yasinabdelkalk@gmail.com Nationality:- Eritrean - Valid Saudi Driving License

CAREER OBJECTIVE

Dedicated professional with 5+ years of experience in Administration and Finance, customer service, and team coordination. Seeking to leverage strong organizational and communication skills in a dynamic role in Saudi Arabia.

WORK EXPERIENCE

- 1- Administration and Finance (4 Years) Store manager from July 2008 up to 2011- in Eritrea
- 2- Accounting in Riyadh for 3 months in private Establishment
- 3- Food Delivery Driver (1Year) – Riyadh, Saudi Arabia
- 4- Dining Staff Member (1 Year)
- 5- Military Service(1996–2002)
- 6- Family Business Support (Pre-1996) Assisted in inventory tracking, sales, and customer relations

EDUCATION

Diploma in Management (2008)

Halhale College of Business & Economics – Eritrea

- Relevant Coursework: Logistics, Team Leadership, Business Communication.

SKILLS

- Customer Service & Conflict Resolution
- Logistics & Delivery Coordination
- Fluent in Arabic & English (Written/Spoken)
- MS Office Basics & Inventory Management