

Fazal Ur Rehman

Procurement & Supply Chain Officer

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 Khobar Dammam, Saudi Arabia

OBJECTIVE:

Results-driven Procurement & Supply Chain Professional with 5 years of experience in strategic sourcing, supplier management, and ERP systems (Odoo, Aconex, PALMS). Seeking a role as a Procurement Officer, Buyer, or Logistics Coordinator in industries such as F&B, hospitality, or technical services where I can apply procurement strategies, vendor management, and ERP expertise to drive cost-effective supply chain operations

PROFESSIONAL EXPERIENCE:

Oriental Yields Company (2024 to Present)

Procurement Buyer (**Tamimi Group Company**)

- **Al Baik** – Oriental Yields Co.
- Tamimi Tape Co.
- Jeeves London – Neo Yields laundry Services Co.
- Café Kitsune – Eastern Yields Capital in Motion

Al-Rashid Weltech Co. for Industry (2023 to 2024)

Procurement & Supply Chain Assistant

- Pipelines Coating Factory
- Pipelines Project
- Construction field

Mutlaq Al Ghowairi (2023 to 2023)

Project Document Controller

- Worked on projects in pipeline construction and client documentation (Bechtel, NEOM Project)

RESPONSIBILITIES:

- Reduced procurement costs by 10% by negotiating supplier contracts.
- Managing daily supply chain operations, including inventory management, order fulfillment, and shipping.
- Managed the inventory of 500+ SKUs across 4 departments.
- Ensured procurement aligned with internal compliance and delivery timelines.
- Managed procurement for F&B and industrial products across 4 companies.
- Negotiate contracts and terms with suppliers to secure and reach the best deals.
- Evaluating and selecting suppliers based on quality, cost, and delivery capabilities.
- Building and maintaining relationships with suppliers and vendors.
- Managing the end-to-end purchasing process from requisition to payment.
- Monitoring inventory levels to ensure adequate supply of materials and products.
- Managing the supply chain budget and finding ways to reduce costs.
- Handling all Food Commodity (Oil, Pepsi, Milk, Sauces & syrups).
- Handling all Food & Non-Food Packaging Material of all 4 companies.

Education & Certifications:

- Bachelor's in Law, 2025
- Diploma of Associate Engineering, SOA Karachi, 2021
- IOSH Managing Safely, International, 2023
- Diploma in Information Technology 2023

Workshops & Trainings:

- Service Excellence from **Post Graduate College** from 03 weeks workshop. **2017**
- Communication skills **Institute of Business Management Karachi.** **2019**
- Spoken English from **PAAK KCK Karachi.** **2020**
- Time & Stress Management from **PAF Base MM ALAM Mianwali.** **2021**

Technical Skills:

- ERP Systems: Odoo, Aconex, PALMS
- Microsoft office suite (word, Excel, PowerPoint, Outlook)
- Vendor Negotiation
- Purchase Order Management
- Cost Control
- Contract Management
- Supply Chain Optimization

PERSONAL INFORMATION:

Languages: English – Fluent

Driving License: Yes

Availability: Immediately Available

I hereby affirm that all the information furnished above is true and to the best of my knowledge.