

# TAGHREED RASHID AL-SUBHI

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## CONTACTS

☎ 0591855288

✉ Alsubhitaghreed@gmail.com

📍 Saudi Arabia-Dammam

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## EDUCATION

Degree: Bachelor's

Major: Law

Institution: King Abdulaziz University

Graduation Date: November 14, 2022

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## LANGUAGES

- Arabic: Native
- English: Very good (spoken and written)

## CAREER OBJECTIVE

I am seeking a career opportunity in a stimulating work environment where I can utilize my communication skills, discipline, and accuracy in performing tasks, while also leveraging my experience in customer service and practical training, along with my background in the security field. I aspire to contribute effectively to achieving the organization's goals and to develop myself professionally within a professional team.

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## EXPERIENCE

- Security & Protection Officer
- Customer Service: Provided direct support to customers and ensured their satisfaction
- Sales Specialist: Promoted products and met sales targets
- Legal Training: Completed field training at Abdullah Awad Al-Jahni Law Office
- Occupational Health and Safety at China Eleventh Company Limited

## COURSES

National Protection Officer (NPO) Course – IFPO & NSSC (SAFE Company)

- Excel Spreadsheet Course
- Business Administration Course
- Time Management Course
- E-Marketing Course
- Lawyer Training – Abdullah Awad Al-Jahni Law Firm

## SKILLS

- Commitment and discipline in the work environment
- Ability to handle emergencies calmly and efficiently
- Effective communication skills with colleagues and visitors
- Quick response and decision-making
- Proficiency in computer skills and Microsoft Office programs
- Efficient time and task management