

MUHAMMAD USAMA



PERSONAL DETAILS

Al Mashael Exit 18 – Riyadh Saudi Arabia, 14325 Riyadh
us4294587@gmail.com, +966549516401
Date of birth: June 12, 2000
Gender: Male
Nationality: Pakistan

EDUCATION

Intermediate – ICS – Information Computer Science Govt Post Graduate College, Talagang.Pakistan	Jun 2017 – Apr 2019
SSC Govt High School, Talagang	Mar 2015 – Apr 2017
Basic IT literacy Computer Diploma Govt Vocational Training Council, Talagang.Pakistan	Apr 2017 – Jun 2018

EMPLOYMENT

Warehouse manager	Jun 2024 – Present
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Riyadh شركة بيت الایجادہ Mastery House

SUPPLY CHAIN DEPARTMENT

This role requires proficiency in managing inventory, order fulfillment, logistics, and ensuring that warehouse activities align with broader business goals. Below are key aspects of this role:

Key Responsibilities:

- Warehouse Operations Management:**
 - Oversee all warehouse activities, including receiving, storing, and shipping products.
 - Supervise warehouse staff to ensure efficient operation and adherence to safety standards.
 - Coordinate with supply chain teams to ensure timely deliveries and proper stock levels.
- Inventory Control:**
 - Monitor inventory levels and manage stock to prevent shortages or overstock.
 - Implement inventory tracking systems and perform regular audits.
 - Ensure accuracy in product storage, labeling, and documentation.
- ERP System Utilization:**
 - Use ERP systems (e.g., SAP, Oracle, Microsoft Dynamics) to manage and track warehouse operations, inventory, and logistics.

Warehouse operator	Jul 2021 – Aug 2023
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Pathway.co, Pakistan

Inventory Management Stock Control and Maintenance Order Fulfillment and Dispatch Record Keeping and Documentation Safety and Compliance Quality Control

SKILLS

MS Office

Ms Excel

Leadership

Supply Chain Management

ERP System

Power point

Team work

Time Management

Warehouse Manager

LANGUAGES

English

Urdu

COURSES

COMPUTER IT literacy

Jul 2017

Basic IT Computer Diploma Govt of Punjab

Supply Chain Management KAIST University Coursera

Present

- Warehouse Operations and Inventory Management focusing on stock control, order fulfillment, and safety protocols
- Fundamentals of Supply Chain Management including logistics, procurement, and distribution strategies

QUALITIES

■ OWN Business Development

■ Leadership

■ Communication

■ Team Management

■ Problem Solving

CERTIFICATES

Basic IT Literacy Computer Diploma

Jul 2017

- Certification in essential productivity software such as Microsoft Office (Word, Excel, PowerPoint).

Artificial Intelligence for Supply Chains and Logistics

Jul 2025

- Certified Artificial Intelligence for Supply Chain Professionals
- Certificate in Predictive Analytics for Supply Chain Optimization