

Akram Lahmadi

Business Administration

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PROFESSIONAL EXPERIENCE

SALES COORDINATOR

PRIME SHIELD TREADING EST. (2016-2022)

- CREATE SALES ORDERS
- CUSTOMER CONTRACTS & DOCUMENTS CONTROLL
- QUOTATION
- CREATE PURCHASE ORDERS

PROCUREMENT HEAD (SPECIALITY BUILDING MATERIALS)

ZAMIL GROUP TRADE & SERVICES CO. (2022-PRESENT)

- LOCAL PURCHASE ORDERS SUPPORT
- NEGOTIATION WITH SUPPLIER AND GET THE BEST PRICES
- CREATE PURCHASE ORDERS
- FOREIGN PURCHASE ORDERS
- FOREIGN VENDORS CONTRACTS FOLLOWING UP
- OBTAINING THE PERMITS REQUIRED CERTIFICATION FOR FOREIGN PRODUCTS
- COOPERATING WITH WAREHOUSE TEAM TO ENSURE THAT ORDERS HAS BEEN DELIVERED TO THE CUSTOMERS.

EDUCATION

BACHELOR OF BUSINESS ADMINISTRATION

IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY-DAMMAM (2016-2020)

MASTER OF BUSINESS ADMINISTRATION

LINCOLN UNIVERSITY COLLEGE – MALAYSIA (2023-2024)

COURSES

LEADERSHIP ESSENTIALS

HUMAN RESOURCES DEVELOPMENT FUND-DOROOB (2020)

STRATEGIC THINKING AND PLANNING

ZAMIL GROUP LEADERSHIP DEVELOPMENT CENTER (MAY-2023)