

Noor Alramadan

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PROFILE

A law graduate with practical experience in legal drafting, contract review, legal research, and representing clients in court. Skilled in utilizing Saudi judicial platforms, including Najiz, Taradhi, and Moen. Seeking an opportunity to apply my legal knowledge, contribute to organizational success, and further develop my practical legal skills.

EDUCATION

Bachelor of Law, *University of Bahrain* Sep 2018 – Jan 2024
Bahrain

PROFESSIONAL EXPERIENCE

Trainee Lawyer, *Khalid Alsahli Law Firm* Oct 2024 – Nov 2025
Dammam

- Drafted legal documents and organized case files.
- Reviewed contracts and legal documents.
- Represented clients and companies in court.
- Conducted legal research to support case preparation.
- Prepared client reports and correspondence regarding case developments.
- Worked with Saudi legal platforms such as Najiz, Taradhi, and Moen.

COOP Training, *Bandar Alamri Law Firm* Oct 2023 – Dec 2023

- Assisted proofreading and drafting of simple legal documents.
- Reviewed case files and legal documents.
- Organized court schedules and appointments.
- Gained understanding of court procedures.

SKILLS

- Legal research
- Legal drafting
- Contract & Legal document review
- Court representation
- Case management
- Report preparation
- Microsoft Office
- Teamwork & Collaboration

LANGUAGES

- Arabic
- English