

Ahmed Hamdi Goda

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Address: Minya Al-Qamh, Al Sharqia, Egypt

Professional Summary: Reliable and detail-oriented Storekeeper with solid experience in inventory management, stock control, and warehouse operations across diverse sectors including pharmaceuticals, electrical infrastructure, civil construction, and mechanical works. Proven ability to manage materials efficiently, maintain accurate records, and support large-scale projects through effective warehouse coordination.

Work Experience:

Storekeeper

Friends for General Contracting – Egypt (Projects: West El Alamein, Mazarin, Marina)
2023 – Present

- **Oversaw warehousing operations across multiple infrastructure and construction projects.**
- **Handled receipt, storage, and issuance of a wide range of materials including civil (cement, steel, rebar), mechanical (pipes, valves, fittings), and electrical supplies.**
- **Coordinated with site engineers and procurement teams to ensure timely availability of materials per project phases.**
- **Maintained organized storage of items and ensured material traceability using inventory systems.**
- **Monitored stock levels, prepared requisitions, and participated in audits and physical counts.**
- **Ensured proper handling and storage for heavy and delicate construction equipment.**
- **Enforced safety, quality, and compliance procedures across all warehousing activities.**

Storekeeper**MAN International Contracting – Egypt (West El Alamein Project)****2022 – 2023**

- **Managed warehouse operations in a major infrastructure project for medium and low voltage cable installation.**
- **Received and inspected electrical materials including cables, joints, panels, and hardware.**
- **Coordinated issuance of materials to site teams as per project schedules and installation phases.**
- **Ensured proper storage, labeling, and segregation of sensitive electrical materials.**
- **Tracked inventory levels using ERP systems and prepared procurement requests for reordering.**
- **Maintained accurate documentation for all incoming and outgoing stock.**
- **Collaborated with engineers and site supervisors to forecast material needs and avoid shortages or delays.**

Storekeeper**Pharma Star Pharmaceuticals – Egypt****2021 – 2022**

- **Managed pharmaceutical inventory in compliance with GMP and company procedures.**
- **Received, inspected, and stored raw materials and finished products in appropriate conditions.**
- **Ensured all stock movements were accurately recorded in inventory systems.**
- **Issued materials to production departments based on manufacturing orders.**
- **Maintained temperature and humidity logs for sensitive products.**
- **Followed safety and hygiene protocols in handling pharmaceutical goods.**
- **Assisted in preparing reports for audits and participated in inventory cycle counts.**

Education: Bachelor's Degree in Arabic Language Al-Azhar University – Egypt

Technical Skills:

- **Inventory Management**
 - **Stock Control**
 - **Civil, Electrical & Mechanical Material Handling**
 - **ERP**
 - **Microsoft Excel / Word**
 - **Documentation and Recordkeeping**
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Languages:

- **Arabic: Native**
 - **English: Basic to Intermediate**
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References: Available upon request.