

Ahmed Nawaf Alrasheedi

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Logistics Specialist/ Officer

OBJECTIVE

I am looking for a position as a Logistics specialist or equivalent where I can sharpen my knowledge and achieve the company's ambitions. I am skilled in customs clearance procedures, Excel and Word, and customer service in logistics field. I am multitasked to assist in growth efforts while creating and maintaining professional work.

SUMMARY of SKILLS

- Languages : Arabic (dialogue) , English (Full Proficiency)
- Word, Excel, PowerPoint, Outlook
- Communication Skills
- Government websites (FASAH, MAWANI,SFDA)
- Problem solving
- Fast touch typing

EXPERIENCE

Logistics Specialist | Sep 2024 – Present

Intajalamal for Logistics Services Co.

Admin | Feb 2021 – Sep 2021

Fkhri and Ahmad Alqrzae Hospital

Sales Representative | Jan 2017 – Jul 2019

Alhokair Retail Company

EDUCATION

Diploma degree: Executive Secretary

- Including a year of intensive English program

2015-2018 | Dammam

Institute of Public Administration