

**AZIZ HAIDER.****Buyer | Procurement Specialist | Supply Chain Specialist.**

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Address: Al Khobar, Saudi Arabia.

Summary

Highly competent Buyer / Procurement Specialist constantly working in Supply chain function for more than 8 years to source goods, materials and services in the most responsible way.

Skills

- Sourcing.
- Negotiation.
- Strategic Planning.
- Vendor Analyst.
- Expediting of Materials and Services.
- Supply chain management.
- Logistics.
- Organization skills.
- Multi-Tasking.
- Flexibility and Adaptability.
- Commitment to quality.
- Productivity and Accountability.
- Problem solving ability.
- Resource Management and Time Management

Work Experience

Materials Control Specialist

Dynamic and Excellence Arabia.

KINGDOM OF SAUDI ARABIA

Nov-2024 TO Present

Responsibilities

- Coordinating with suppliers and manufacturers to schedule the materials delivery.
- Ensuring materials are available when and where needed as per the requirements.
- Planning and scheduling material requirements based on production needs.
- Analyzing demand forecasts to determine material needs.
- Creating and managing production plans and schedules.
- Managing inventory levels to avoid shortages or overstocking.

Work Experience

Buyer

Saudi Arabian Kentz Co Ltd. (Member of Kent)

KINGDOM OF SAUDI ARABIA

Mar-2018 TO Nov-2024

Responsibilities

- Support in developing and maintaining short and long-term sourcing plans.
- Ensure the required materials availability on site as per the requirement from operation and Engineering team

- Perform purchasing execution activities for the project.
- Ensure ordering of the materials based on the right quantity and specification on the orders placed within the time frame.
- Place orders and action based on the company policies and procedures.
- Works closely with the Production team to monitor work order progress. Anticipates the impact of future requirements and provides adjustments in scheduling as needed.
- Managing the inventory to meet inventory target without effecting the operation plan.
- Review and maintain the information of materials and orders on Oracle Fusion.
- Generate weekly, monthly or annual reports related to the activities as per required KPIs.
- Maintains and reports out assigned metrics such as on time delivery, aged work in progress.
- Negotiate with vendors to get the best price, specification, quality of materials.
- Schedule Pos and orders delivery based on site operation plan.
- Work on reducing the cost and increasing the profitability of the site by building the competing culture between vendors.
- Work Closely with the operation team to ensure to meet the priority of receiving materials based on agreed plan. Maintains planning parameters in the Oracle Fusion system to ensure all planning and scheduling strategies are accurately planned and reflected in Oracle Fusion system.
- Define and apply complex data analysis and analytical tools for process improvements.
- Provides the Project Management team with manufacturing due dates and advanced notice of shipping delay information.

Work Experience

Junior Buyer

Saudi Arabian Kentz Co Ltd. (Member of SNC Lavalin)

KINGDOM OF SAUDI ARABIA

Mar-2017 TO Mar-2018

Responsibilities

- Creating and managing purchase orders for goods and services.
- Negotiating with vendors and suppliers to obtain competitive prices and favorable terms and conditions.
- Maintaining accurate records of purchases, pricing and deliveries.
- Developing and maintaining supplier relationships to ensure timely delivery of products and services.
- Analyzing market trends to identify new suppliers and products and recommend product substitutions.

Client: **Saudi Aramco.**

Project# 1: Expand Asphalt Production Facility (RTR).

Project# 2: Arabia Condensate Handling & Sour Water Facilities at Wasit Gas Plant.

- Project# 3:** Ras Tanura Refinery Clean Fuel (TR Project).
- Project# 4:** Install Hydrocracker Gas Scrubber (RTR).
- Project# 5:** Upgrade Ethane Facility – Juaymah.
- Project# 6:** Onshore Maintain Potential Projects (Khurais, Berri, Abu Ali, Haradh, Shedgum, Hawtah)
- Project# 7:** Re-Route Khursaniyah Ras Tanura Pipelines.

Academic Qualification

- BA from University of Delhi, India.

Certifications

- Supply Chain Foundations: Analytics.
- CMS certified network specialist.
- Certificate of Appreciation – Successful Execution of the Ras Tanura Refinery New Asphalt Facility Start up.
- Certificate of Long Service Award – Saudi Arabian Kentz Co. Ltd. (Member of Kent).

Personal Information

Nationality	:	Indian.
Sex	:	Male.
Passport Number	:	V7788231.
Iqama Number	:	2431964515 (Transferable).
Marital Status	:	Single.

PLACE: Al Jubail.

AZIZ HAIDER