

Fawaz Raza

Procurement Coordinator & Engineer

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☎ +966510365965 📍 Al-Khobar, Saudi Arabia

PROFILE

An engineer with a dual background in design and systems engineering. With professional experience regarding the structure and Architecture engineering practices involving Quality Supervision and Monitoring various construction projects such as (structural, architecture, mechanical, electrical, firefighting infrastructures. Assuring the quality and field engineering with emphasis of inspection, testing and implementation in the field structural, civil, architecture. Ensuring the good quality of workmanship has been conceded in accordance with Project Specifications, Codes and Standard requirements and other related applicable to contract documents. Possessed adequate experience in implementing and executing tasks required in promoting services that will correlate in obtaining common company objectives of providing quality output in all aspects of work.

EDUCATION

- **CFM – Certified Facility Management**

Excellence Training Center

June 2025

- **Quality Assurance – Methodologies & Techniques**

Alison College of Science & Engineering

Nov 2024

- **Lean Six Sigma**

Currently in progress

- **Bachelor's degree in architectural & civil engineering**

King Fahad University of Petroleum & Minerals

June 2018- June 2023

- **Project management & Planning – beginner**

Online course

Jan,2023

- **High School Community College**

Dammam Community College

Sept 2017- April 2018

- **Pre-engineering & high schooling**

Pakistan International School, Al-Khobar

June 2015- June 2017

PROFESSIONAL EXPERIENCE

- **Procurement Coordinator & Engineer** (Al-Khobar, KSA, January 2025- Currently)
eh Construction Al Tamimi
 - Supervising the Foreman and Engineers for Site works.
 - Working on ERP system for Project updates and tasks.
 - Following up the Projects Contractors for the completion of Projects on time.
 - Currently working on the biggest projects of Tamimi Real Estate Commercial & Park Projects.
 - Consulting the Foremen for the Project Reporting on Daily basis.
 - Procuring the Materials for the Projects and Submitting the MTS.
 - Preparing the MTS, RFIs, Daily Reports.

- **Architecture & Procurement Engineer** (Dammam, KSA, March 2024- January 2025)
Maban Al Hout General Contracting Company
 - Supervising the Designers for the detailed structures.
 - Following up the Projects Contractors for the completion of Projects on time.
 - Currently working on the biggest projects of Seven in Al Hassa for office Buildings.
 - Designing UL- Portable cabins for the Sites over the Kingdom.
 - Consulting the Foremen for the Project Reporting on Daily basis.
 - Procuring the Materials for the Projects and Submitting the MTS.
 - Preparing the MTCs & MTS.
 - Consulting QC Inspector the Desings to be accurate and safety measurements should be held in a design properly and safely.

- **Technical Sales Engineer & Operations Coordinator** (Dammam, KSA, Dec 2023- March 2024)
Masadir steel industries
 - Using technical expertise to install steel structures.
 - Processing the MT certificates for the verification of the required equipment.
 - Following up the project requirements and order processing.
 - Preparation of Steel structure drawings and fabrication.

- **Technical Architectural engineer**
Abdul Fattah Momen (AFM) Consultants (Khobar, KSA, June 2022- Sept 2022)
 - Designed Duplex villas for the Ahmadian complex compound & Housing.
 - Construct Mechanical & Electrical layouts for Different floors & villas.
 - Utilized Revit, AutoCAD software to easily maintain needs for all clients.

➤ **Technical Architectural Engineer**

Freelance

Blue arc (December 2022-April 2024)

- Preparing standard Drawing reports and summaries for Engineering analysis.
- Fulfilling the customers' requirements by negotiating different materials.
- Performed daily architecture tasks such as reports, construction site visits, material quality checkups, budgeting etc.
- Validating structures according to the standard building rules.

➤ **Architect Supervisor**

King Fahad university of petroleum & minerals

- Involved with a senior design team in preparing a Jobsite mixer with a Quality control system including civil engineers.
- Preparing shop drawings and reports for the bidding purposes.
- Dealing with any analytical and numerical problems.

SKILLS

- Utilizing a strong work ethic and a commitment to carrying out organizational objectives in an efficient timely manner.
- Having good experience in detail engineering documents review, Quality control, Inspections and Test Plans, Method Statements, ITP, Material Submittals.
- Computer proficient and well-versed in Microsoft Office Software (Word, Excel & Power Point), AutoCAD, Revit, Adobe, Oracle, Revit, TwinMotion, Lumion, reports and schedules, material submittals, and other related for engineering documentation.
- Proven organizational, time management and communication (verbal and written) skills; positive attitude - brings enthusiasm to daily tasks; self-motivated; hardworking and behaving with integrity and professionalism in a corporate environment; skilled at multi-tasking; highly responsible.

COURSES

- Quality Assurance – Methodologies & Techniques
- Lean Sigma Certifications (Currently)
- Project Management (Beginner)
- Resource planning (Beginner)
- Operation Management Project Quality
- Klass (Kfupm learning activities)

Note: Any Document or Past projects will be shared on demand.