

Ali Iddrees Alshapi

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• Academic certificates :

- Bachelor of Accounting from King Khalid University
- SOCPA classification from the Saudi Organization for Certified Public Accountants

• Experiences :

- 12 years as a Financial Operations Manager at Al Ahli Bank
- One year as a cost accountant at Jazadco.

• Courses and Certificates :

- Financial Advisor Certificate from the Saudi Central Bank
- Financial performance management.
- Accounting Framework .
- Basic Work Skills .
- Managing Time Effectively .
- Foreign Exchange Professional Exam 2020
- Protection of Consumers' Rights - 2020
- Enhancing Customer Experience (2023)
- Retail Banking Foundations Professional Exam 2015
- Retail Banking Foundations Professional Exam - Second Edition 2021
- Microsoft Excel .

• Skills :

- Using ERP software SAP and ORACLE
- Use accounting software such as QuickBooks and Xero.
- Preparing tax reports and the Zakat and income report.
- Risk management and financial error correction
- Effective communication between departments and external parties
- Financial analysis, financial reporting, and future forecasting
- Managing the work team to achieve the organization's goals

• Key Responsibilities & Achievements :

((Financial Operations Manager at SNB))

- Responsible for managing cash operations and the main vault, ensuring cash availability for cashiers and ATM machines, with a daily average of 6–8 million SAR.
- Coordinate with operating companies (such as Abu Sarhad) for ATM services, monitor performance, record daily transactions for each machine, document surpluses and shortages, receive returned amounts at the end of the day, count them, and return them to the vault.

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- Responsible for financial documents such as checks, bank guarantees, and cash transaction papers.
- Coordinating between departments and employees, resolving urgent issues, and preparing real-time reports to ensure smooth operations.
- Holding a daily morning meeting and setting a plan to achieve goals while avoiding operational risks.
- Review and approve employees financial transactions and financing contracts before sending them to the legal department for final approval.
- Print daily reports at the end of each workday, match them with employee transactions, verify accuracy, and forward them to management the same day .. keeping them overnight is strictly prohibited.
- Communicate directly with management regarding any updates to policies or systems, hold daily morning meetings with staff to relay these updates, and ensure compliance.
- Coordinate with government entities and companies to meet their requirements, such as approving financial documents, issuing letters of guarantee, and processing other financial transactions.
- Manage the periodic inventory system for assets, accounts, and contracts, and coordinate with management on contract renewals / terminations, such as ATM site leases or periodic maintenance for certain servers and devices.
- Oversee the procurement system, communicate with suppliers to obtain price quotations, and select the most suitable offers based on quality and cost.
- Manage the inventory and warehouse system, ensuring the availability of necessary resources to maintain smooth operations.
- Assigned as Branch Manager for two years, successfully managing both the bank operations and financial
- Organizing and assigning work tasks monitoring employee performance to achieve goals and comply with regulations and holding a monthly meeting to review results, solve problems, and prevent mistakes.
- Worked as a relationship manager with government entities, such as the Jazan Municipality and the Chamber of Commerce, to facilitate financial procedures and provide services to their major affiliated companies.

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- Preparing the year-end closing reports, creating final budgets for all accounts and entries for the annual closing, and preparing tax reports.
- As the Financial Operations Manager representing the Deputy Director, I handled all the director's tasks including monitoring, supervision, preparing financial and non-financial reports, and maintaining daily direct communication with management.

((cost accountant at Jazadco))

- Recording financial transactions, receiving cash from the sales department, and making daily journal entries.
- Supervising and following up on accounts on a daily basis and ensuring the accuracy of data and its recording.
- Responsible for the purchasing system and for obtaining price quotes to supply raw materials and spare parts for the water factory and the shrimp production plant.
- Conducting monthly periodic inventory and asset counts.
- Preparing and reviewing financial statements and submitting tax returns.