

Mohammed Anwar Almotawa

+966 545 061 283

m_almutawa@hotmail.com

Saudi Arabia

SUMMARY

Results-driven professional with a Bachelor's degree in Supply Chain Management and hands-on experience as a Supply Chain Analyst. Skilled in analyzing logistics data, optimizing inventory levels, and improving procurement strategies to enhance operational efficiency. Proficient in demand forecasting, vendor coordination, and supply chain performance monitoring. Adept at using analytical tools and ERP systems to support data-driven decisions. Committed to streamlining processes, reducing costs, and ensuring timely delivery across the supply chain network.

EXPERIENCE

Rezayat Group | Saudi Arabia

Trainee | January 2025 – July 2025.

- Assisted in managing warehouse inventory and monitoring stock levels accurately.
- Supported purchase order processing and coordinated with suppliers for timely deliveries.
- Helped in receiving, labeling, and storing incoming materials and equipment.
- Participated in tracking shipments and maintaining procurement documentation.

EDUCATION

King Faisal University | Saudi Arabia

Bachelor's Degree in Supply Chain Management | 2020 - 2025.

- Learn to manage supply chain operations from procurement to final delivery.
- Understand logistics, inventory control, and global sourcing strategies.
- Develop skills in demand forecasting, distribution, and vendor relationship management.
- Gain knowledge of supply chain technologies and sustainable business practices.

COURSES

- Fundamentals of E-Retail and Logistics | Doroob | October 2024.
- Supply Chain and Logistics | Exclusive Technology Training Center | September 2024.
- Modern Human Resources Management | Dar Al-Ruwa | September 2023.
- Project Management (PMP) | Dar Al-Ruwa | January 2023.

MEMBERSHIPS

- Supply Chain and Procurement Association | No: 251207.

SKILLS

● Hard Skills:

- Logistics Analysis.
- Inventory Optimization.
- Procurement Strategies.
- Vendor Coordination.
- ERP Systems.
- Data Analytics.
- Supply Monitoring.
- Process Improvement.
- Cost Reduction.
- Computer Proficiency.
- Microsoft Office.

● Soft Skills:

- Communication skills.
- Time Management.
- Problem-Solving Skills.
- Leadership.
- Decision-making.
- Adaptability.
- Work Under Pressure.
- Organization Skills.
- Team Collaboration.

LANGUAGE

- Arabic.
- English.