



MUHAMMAD IRFAN

CHIEF WARRANT OFFICER (RETD)

ABOUT ME

CONTACT

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Islamabad, Pakistan

PERSONAL INFORMATION

RELIGION :- ISLAM
DOB:- 05 MAY,1981
CNIC:- 37203-9365317-7
MARITAL STATUS:- MARRIED

EDUCATION

2009 - 2010

KARACHI UNIVERSITY

- Master in International Relations (IR)

2004 - 2005

PESHAWAR UNIVERSITY

- Bachelor of Arts
(Political Science)

SKILLS

- Logistics & Inventory Management
- Data & Financial Management
- Time & Operational Management
- Leadership & Command
- Shipping/Receiving Management
- Effective Communication
- Critical Thinking & Teamwork
- Procurement & Import / Export
- Supply Chain Optimization
- Warehouse Operation

LANGUAGES

- English (Fluent)
- Urdu (Fluent)
- Arabic (Basics)
- Punjabi (Fluent)

PROFILE

- I have served in Pakistan Air Force (PAF) for 23 Years and Royal Saudi Air Force (RSAF) for 03 Years in Logistics / Supply Specialization as a worker, Administrator and a Supervisor.
- A highly organized and productive Supply Chain Management with excellent professional skills and the ability to thrive in a fast-paced, multi-tasking environment. Skilled in effectively prioritizing tasks to achieve SCM objectives with creativity, enthusiasm, and teamwork.
- I also have a professional with a strong grasp of the forecasting, purchasing, inventory management, transportation, warehousing, and repair cycles. I also specialize in improving supply chain processes through predictive analytics and automated logistics management systems. My expertise spans policy development, implementation, and driving improvements in performance and workplace environments.
- Recognized for delivering consistent excellence in stock control, asset management and end-to-end supply chain optimization. I am committed to increasing operational efficiency and achieving business success.

WORK EXPERIENCE

As Logistician (Supply Asstt & Supervisor)

1999- 2022

- Has been working as Logistician in Pakistan Air Force (23 years).
- Cataloging and uploading the data in the relevant system.
- Inventory/ Stock taking of different Stores and Warehouses.
- Storage and warehousing of PAF equipment.
- Receiving, shipping and transportation of items/ equipment.
- Import, Export and custom clearance from shipping companies and port Authorities.
- Procurement from foreign companies /FMS, indenting, budgeting, contracting and procurement follow up.
- Material Control, Requirement forecasting. Depot Management Supply/ American system Stores forecasting, procurement receiving, storage and distribution.
- Training coordination to educate the staff with professional training and administrative duties.
- Performed as a team leader and supervisor.
- Achieved the multi objectives as a team leader with the cooperation of relevance agencies to accomplish the assigned tasks.

As Logistician (International Experience)

2022- 2025

- Has been working as Logistician in Royal Saudi Air Force (03 years).
- Receiving, Shipping and storage management.
- Inventory Management.
- Packing and Transportation management.
- Inspection of new receipts of materials.
- Processing of MICAP and routine demands

AWARDS

- Appreciation Certificate (PAF-Base Commander)
- Appreciation Certificate (RSAF-Depot Commander)
- Appreciation Certificate (RSAF-Quality Director)
- Experience Certificate (RSAF)

COURSES & CERTIFICATES

- General Logistics Procedure (one Year-PAF)
- Automated Logistics Management Course
- Military Leadership & Command Course
- Digital Marketing (online)
- Affiliated Course (online)
- Virtual Assistant (online)
- Office automation Course
- Trade proficiency Course
- English proficiency Course
- Computer literacy Course
- Arabic Language Course

Self Evaluation

- Vast experience of stock taking/ Inventory of stores at Based/ Depot level.
- Management of Jet stores American / French/ Chinese system as worker and Supervisor.
- Human resource management of Logistics setup as Supervisor.
- Requirements forecasting of aircraft life items in engineering setup.
- Packing , crating and dispatch of equipment by Air, Sea and by Road.
- Storage, preservation of equipment in warehouse.
- Handling of rubberized material.
- Handling of POL products in PAF set-up including aircraft refueling.

Certification



APPOINTMENTS

- IN charge of different stores
- NCO i/c Documents
- NCO i/c Management & Procedure Branch
- Training Co Ordinator
- WO i/c Management & Procedure Branch



المملكة العربية السعودية
 وزارة الدفاع
 رئاسة هيئة الترسانة العامة
 القوات الجوية الملكية السعودية
 إدارة إمدادات وقود القوات الجوية
 إدارة التتبع الجوي، القاهرة
 مراقبة الجودة والتوعية
 (٢٠٢٤)

الجواز: خطاب اسم ونقود

الترتبة	الرقم	الاسم	الوحدة
الراقيب	194740	محمد عرفان محمد جان	إدارة التتبع الجوي

السلام عليكم ورحمة الله وبركاته.

نظراً لما قصده منكم من تميز في أداء المهام المناطة بكم من خلال عملكم بلسم الجهد والتفاني بالأنظمة والتعليقات.

فإننا نشكر جهودكم الطيبة وتميزكم لتؤكد أن ذلك محل تقديرنا ونشكركم على ماكنتم به لما يقدم مصلحة العمل متمنياً منكم الاستمرار على هذا النهج والحفاظ على هذا التميز سائلاً الله لكم التوفيق والنجاح والسلام عليكم.

العقيد الفني الرقيب
 طاهر بن علي المصري
 مدير قسم مراقبة الجودة والتوعية