

CONTACT



Mohamed Mokhtar Mahmoud Ruby

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PERSONAL DETAILS

- Date of Birth : 24/1/1977
- Marital Status : Married
- Nationality : Egyptian
- Religion : Muslim
- Gender : male
- Driving Licence : Yes
- WhatsApp : 01001344676

EDUCATION

1998

- **Mataria Institute**
Above average qualification in auto mechanics
Good

2019

- **Cairo university**
Bachelor of commerce
Acceptable

LANGUAGES

- English : good
- Spanish : Acceptable

OBJECTIVE

Professional accounting allocated in fixed warehouses and expencorters and experience with successful success through warehouse management, financial accounts and fixed assets accounts. I am looking for a chance to use a contract of experience and improve the financial situation.

EXPERIENCE

30/6/1998 -
currently

- **Assistant General Manager of Warehouses**
The Arab Contractors

**** Employment history ****
(From 2017 until now)

- Working at the main center of the parent company in management of finanacial systems department with the following tasks :

- Company fixed asset accounts .
- Company inventory accounts .
- Fixd assets and inventory control.
- Reviewing the remaining unused raw materials in projects at the end of the financial period to address project costs.
- Coordination between company branches in solving work problems and exchanging work needs .
- Head of the warehous inspection department at the company level .

Travel To (The Arab Contarctors Equatoril Guinea) From 2012 to 2017

- **Where I did the following works :**

- The Guinean company warehouse's manager is responsible for accounting for production units and following up on speare partes supply orders with agents (from 2014 to 2014) .
- Main Warehouse manager for spare parts (from 2012 to 2014) .

Pre-travel

- Warehouse control and warehouse Accounts officer (from 2009 to 2012)
- Spare parts storekeeper (from 2005 to 2009)
- General storekeeper (from 2000 to 2005)
- Fixed assets storekeeper (1998 to 2000)

TRAINING CURSES

- **Training courses obtained from The Arab Contractors Company :-**
 - In 2019 :**
 - Professional and financial aspects of stores and fixed assets .
 - In 2018 :**
 - Professional and financial aspects of stores .
 - In 2011 :**
 - Stocky code .
 - Store official functions .
 - The functions of all employees in the stores according to each job .
 - In 2009 :**
 - orical Warehouse Program .
 - In 2002 :**
 - Secretary Stores Course .
 - In 2001 :**
 - Online Stores Program (PC) .
 - Explain the amendments to the accounting guide .

SKILLS

- Working on warehouse and fixed assets systms (oracle - store city)
- Microsoft office