

Thekra Almohsen

Eastern Province
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Objective

A dedicated leader and results-oriented recent graduate with the desire for a position within a growing organization. A driven passion with e-commerce and supply chains management background to be a member of and support a multi-faceted team utilizing my strong communication skills to achieve winning results.

Work Experience

E-commerce Officer, Family Small Online Store.

Oct 2019 - Oct 2020

- Supported live chat for customers requesting immediate help.
- Gathered product data to be uploaded to our websites and online marketplaces.
- Corresponded with customers online and on phone in regards to all product/shipping queries
- Facilitated/managed shipping process for deliverable items.
- Implemented Product Listing Ads by writing script of all products all products.
- Manage and consistently update a full spectrum of company products over Salla website.

Education

Bachelor of of E-commerce.

2020-2024

Saudi electronic university (SEU)

Workshop

- Career Readiness For Saudi Labour Market.
- The role of Saudi women in strengthening the economy of the Kingdom of Saudi Arabia by investing in electronic commerce.
- Entrepreneurial Mindset: Conceptualization and Guidance.

Skills

- Comfortable with PC in Microsoft office.
- Teamwork.
- Critical thinking, decision-making.
- Social media marketing.
- Digital marketing
- Ability to determine work priorities.
- Budgeting.

Language

- Arabic / Native.
- English / Proficient.