

Abubakr Ahmed Abkar Joda

Sudan | bakri4118@Gmail.com | +249918092708 | +249118044744

Career Objective:

Professional Storekeeper with 7 years of experience in warehouse management and inventory organization. Proficient in managing inventory operations, ensuring compliance with safety and quality standards, and optimizing logistics and operational efficiency.

Technical Skills

Inventory Systems: SAP, Oracle, Orin.

Software Skills: MS Office (Excel, Word, PowerPoint).

Additional Skills: Database management, report preparation.

Professional Experience

Storekeeper

Central Advanced Digitech (A CTC Group Company) – Khartoum, Sudan

December 2020 – January 2024 (Full-time)

Responsibilities:

- Managed receiving and storing materials according to policies and procedures.
- Monitored inventory levels and conducted periodic stock counts to ensure accuracy.
- Prepared daily and monthly inventory and goods movement reports.
- Utilized SAP to update inventory records and generate detailed management reports.
- Implemented FIFO/LIFO methods to rotate products and reduce waste.

Storekeeper

Eqwav international Co. Ltd (Crawon) – Khartoum North, Sudan

April 2018 – January 2020 (Full-time)

Responsibilities:

- Supervised shipping and receiving operations while ensuring adherence to schedules.
- Optimized warehouse layout for increased efficiency and easy material access.
- Led warehouse staff to ensure effective task performance.
- Regularly updated inventory management systems and databases.

Storekeeper

Zoser Project for Agriculture and Animal Production – Khartoum North, Sudan

December 2015 – October 2016 (Full-time)

Responsibilities:

- Received agricultural and livestock supplies (feeds, seeds, fertilizers, equipment).
- Ensured adherence to safety and quality standards within the warehouse.
- Coordinated the receipt and shipment of supplies to agricultural sites and livestock production areas.

Education

Bachelor's Degree in Economics and Administrative Sciences - Omdurman Ahlia University – Faculty of Economics and Administrative Sciences

Major: Banking and Insurance 2011 – 2015

Certifications and Training

- Supply Chain Management Course – September 2022
- Training Internship at Farmers Commercial Bank – March – April 2015
- Computer Science Training (UNESCO) – April 2010 – August 2011

Skills

- Inventory management and data analysis.
- Quality control and compliance assurance.
- Report preparation and scheduling shipments and receipts.
- Strong organizational skills.
- Adherence to health and safety standards.
- Time management and working under pressure.

Languages

Arabic: Native.

English: Proficient (Professional level).

References

Available upon request.