

GHIDA ELHAJJ

PROFILE

Seeking a challenging position in an organization where my professionalism, positive attitude, and communication skills can be utilized to its full potential to enhance my knowledge within major areas of business services

CONTACT

 ghida.elhajj19@hotmail.com

 +966 55 653 4714

 Khobar, Saudi Arabia

■ Lebanese

■ 1995

EDUCATION

Lebanese International University
2016

**Bachelor degree of
Interior Designer**

SKILLS

- Auto-cad
- Autodesk REVIT
- Cloud Rendering
- 3D MAX
- Microsoft Excel, doc, ppt.
- Fast learner
- Problem solving
- Team support.
- Multi-Tasking
- Photography

WORK EXPERIENCE

Monroe Cafe, Research and Development Specialist

NOV 2019 - APRIL 2022

- Researching and bench-marking the marketplace to collect the market place trends and keep the brand awareness up to date.
- Conducting trials for new items required in the market.
- Directing video making and Food photography
- Managing social media platforms and set a working strategy that to maintain the company Brand awareness.
- Coordinating and guiding marketing ads with Bloggers/ influencers

LAVIVIANE, Customer Service Supervisor

NOV 2018- NOV 2019

- Preparing an SOP for customer service and training new employees
- Assisting the team in problem solving to achieve customer satisfaction.
- Creating reports to enhance Customer experience and keep reference of issues occurring to avoid in future.

Desigal Design company, Interior/Exterior concept & Designing

DECEMBER 2018 - AUGUST 2019

- Produce detailed design plans, renderings, and technical drawings to effectively communicate design ideas and facilitate project implementation
- Select and specify furniture, fixtures, finishes, materials, and landscaping elements that enhance the aesthetic appeal and functionality of the spaces
- Conduct market research and analyze competitor designs to identify opportunities for unique and differentiated concepts
- Manage the design process from conceptualization to final installation, including coordinating with vendors, contractors, and clients
- Maintain detailed project documentation, including design specifications, cost estimates, and progress reports

Roots Landscaping, Project Manager/Interior Designers

SEPTEMBER 2016 - MAY 2018

- Manage all aspects of interior design projects from conceptualization to completion, including budgeting, scheduling, procurement, and client communication
- Collaborate with clients to understand their design needs and preferences, and translate them into functional and aesthetically pleasing interior design solutions
- Produce detailed design plans, 3D renderings, and technical drawings to effectively communicate design concepts
- Oversee the selection and procurement of furniture, finishes, fixtures, and materials to ensure projects stay on budget and timeline