

MUHAMMAD USMAN ASHAR

Senior Procurement Specialist | Strategic Sourcing & Contract Management Expert

Dammam, Saudi Arabia

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Transferable Iqama | Immediate Joining



EXECUTIVE PROFILE

Results-driven Senior Procurement Specialist with 7+ years of progressive experience delivering strategic sourcing, contract management, and end-to-end procurement solutions across large-scale construction and infrastructure projects in Saudi Arabia and Pakistan.

Proven expertise in managing high-value procurement portfolios, negotiating complex supplier agreements, driving cost optimization initiatives, and ensuring strict compliance with contractual and regulatory standards. Recognized for supporting fast-track mega projects through proactive planning, supplier performance management, and cross-functional coordination with engineering and project teams.

Strong commercial acumen combined with hands-on experience in SAP ERP, technical and commercial bid evaluation, and risk mitigation strategies within demanding project environments.

CORE COMPETENCIES

- Strategic Sourcing & Category Management
- High-Value Contract Negotiation
- Cost Reduction & Budget Control
- Technical & Commercial Bid Evaluation
- End-to-End Procurement Cycle Management
- Vendor Prequalification & Performance KPIs
- Supply Chain Risk Mitigation
- Project-Based Procurement Planning
- SAP ERP & Procurement Systems
- Stakeholder & Cross-Functional Coordination
- Compliance & ISO 9001 Standards

PROFESSIONAL EXPERIENCE

PROCUREMENT SUPERVISOR

Al-Usaimi General Contracting Co. | Saudi Arabia

March 2025 – Present

Key Responsibilities & Achievements:

- Lead procurement operations across multiple construction packages ensuring uninterrupted material flow aligned with aggressive project schedules.
 - Develop and implement sourcing strategies to optimize cost, quality, and delivery performance.
 - Conduct comprehensive technical and commercial evaluations in collaboration with engineering and project management teams.
 - Negotiate supplier contracts, pricing structures, and payment terms to secure maximum commercial advantage.
 - Monitor supplier performance using KPIs and proactively resolve quality, logistics, and compliance issues.
 - Ensure full compliance with contractual obligations, company policies, and Saudi regulatory standards.
 - Manage approved vendor lists and procurement documentation within SAP ERP system.
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SENIOR PROCUREMENT OFFICER

Hexagon General Contracting Co. | Saudi Arabia

June 2020 – February 2025

Major Projects Supported:

- Large-scale mixed-use developments
- Infrastructure and industrial expansion projects
- High-density residential and commercial packages
- Industrial rehabilitation and utility developments

Key Responsibilities & Achievements:

- Managed full-cycle procurement activities from RFQ issuance to final purchase order award for large-scale and fast-track projects.
- Supported high-profile developments with strict compliance to client standards, technical specifications, and project timelines.
- Achieved consistent cost efficiencies through strategic negotiations and alternative sourcing initiatives.

- Coordinated closely with planning, engineering, and site teams to prevent material shortages and eliminate project delays.
 - Maintained complete procurement documentation, contracts, and approvals within SAP ERP for audit and management review.
 - Strengthened supplier partnerships and expanded vendor base to improve competitiveness and reliability.
 - Contributed to supply chain risk mitigation strategies for critical project materials.
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PROCUREMENT OFFICER

Sadaqat Trading & Contracting | Pakistan

January 2016 – December 2019

Key Responsibilities & Achievements:

- Executed procurement operations for construction materials, equipment, and subcontracted services.
 - Evaluated suppliers based on cost, quality, delivery capability, and compliance standards.
 - Negotiated pricing and contractual terms to maintain strict budgetary control.
 - Maintained accurate procurement records, supplier databases, and purchasing reports.
 - Ensured timely material availability aligned with project execution schedules.
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EDUCATION

Bachelor's Degree (English)

KPK University, Pakistan

F.Sc. Pre-Engineering

KPK Board, Pakistan

Matriculation (Science)

KPK Board, Pakistan

CERTIFICATIONS

- ISO 9001 Internal Auditor (Certified)
 - Advanced Certificate in Automation
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TECHNICAL SKILLS

- SAP ERP – Advanced
 - MS Office Suite – Advanced
 - Oracle Aconex
 - QuickBooks
 - Procurement Documentation & Reporting Systems
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INDUSTRY EXPOSURE

- High-Rise Residential & Commercial Buildings
 - Infrastructure & Utility Developments
 - Industrial & Mega Construction Projects
 - Luxury Villas & Institutional Buildings
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PROFESSIONAL STRENGTHS

- Strong negotiation and commercial decision-making capability
 - Ability to manage procurement under high-pressure, fast-track environments
 - Analytical approach to cost optimization and supplier evaluation
 - Excellent stakeholder communication and cross-functional coordination
 - High integrity with strict adherence to compliance and quality standards
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ADDITIONAL INFORMATION

Nationality: Pakistani

Location: Dammam, Saudi Arabia

Driving License: Valid (KSA)

Iqama Status: Transferable

Notice Period: Immediate

CERTIFICATE Of ACHIEVEMENT

This is to certify that

Muhammad Usman Ashar
Of

**Abdul Rahman Othman Abdul Rahman
Al-Usaimi For Gen. Cont. Co. (UGC)**

has successfully passed all the course assessment requirements for

**Internal Quality Auditing Course
QMS ISO 9001:2015**

Head office, Al-Usaimi, 2nd Industry, Dammam

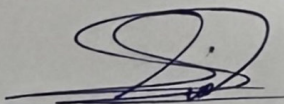
On

July 13-14, 2025

Course Code: SA-QMS-D certificate # 90021

Issued Date: July 29, 2025

(This certificate can be verified by sending email on training@qsste.com)



**Muhammad Tariq Tufail
Course Director
IRCA# 6031431**





شركة هكساجون للمقاولات
HEXAGON Contracting Co.

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info@hexagon.sa
www.hexagon.sa

Ref No.: HEX-HR-EEC-1205

Date: Februar 29, 2025

SUBJECT: EMPLOYEE EXPERINCE CERTIFICATE

This is to certify that **Mr. Muhammad Usman Ashar** holding IQAMA No. **2514752266** has worked with Hexagon Contracting Company as **Procurement Officer** from **26th June 2020 TO 28th February 2025**.

During the tenure of his service, Mr. Muhammad Usman Ashar commitment, proficiency and efficiency at work and we wish him all the success in his future endeavors.

This is for your information and record.

With Regards,

Hexagon Contracting Company

CC: FILE



هكساجون HEXAGON

CERTIFICATE OF APPRECIATION

awarded to

Muhammad Usman Ashar

Procurement Officer

06.26.22-02.28.25

for the phenomenal support and outstanding performance as a valuable member
of HEXAGON CONTRACTING COMPANY

SAMI M. ALSHIBI
Chief Executive Officer