

# HEBA BAWARETH

## CONTACTS

---

### MOBILE

0503682900

### ADDRESS

Jeddah - Saudi Arabia

### EMAIL

Heba-bawareth@hotmail.com

## QUALIFICATIONS

---

- Bachelor of Interior Design | 2009  
University of King Abdul Aziz .
- PMP certified .

## MEMBERSHIPS

---

- Member Saudi Council Engineers .

## AREAS OF EXPERTISE

---

- Project management coordination .
- industrial Design .
- Interior Design .
- housing projects .
- landscape design .

## POSITIONS

---

- Assistant Projects Coordinator .
- Architectural .
- Interior Design .

## VISION & OBJECTIVE

---

- My objective is creative, development, and to acquire high experience to be skill in my field.

## EDUCATION

---

- I have 13 years of work experience, interior design, drawing details, architectural and has a well-developed skill in conveying the exact nature and implementation of a design, and now currently I work in Assistant Projects Coordinator also learn through on job to fulfil the job, coordinate the project details, collect the necessary information update requirement, personal development and communicating with customers with all tact .

## PROFESSIONAL HISTORY

---

- 2020 – 2023 | Assistant Projects Coordinator , Arcadis company | Jeddah .
- 2013 - 2020 | architectural , Arcadis company | Jeddah .
- 2011 - 2013 | Interior design , Amrah design | Jeddah .
- 2010 - 2011 | Interior design , Almiro | Jeddah .

## PROJECT EXPERIENCE

---

- **Arcadis-KSA: Assistant Projects Coordinator, Design Architectural .**
- **Assistant Projects :** work collaboratively with the project manager and team to maximize productivity, monitor schedules and see that deadlines are met, organize and monitor project implementation tasks performance **Design**, drawing details, interior design, utility building, more details in plans, and fire evacuation to **plans**.(SABB Project, Wasat Alawa Riya, Alqatif, BinZagar Caro, Jeddah,Badeyah island Jeddah. Abdullatif Jameel Jeddah Tamer Distribution Center 3PI and Tamer Health Care DC-Jeddah, Johnson Controls Production Facility-KAEC, Panda DC, Halwani, Jeddah, Binzagr Coro Warehouse and Head offices) .
- **Amrah design :** interior design several projects to Residential buildings offices, landscape design and shop work 2D & 3D design and shop drawings ceiling, floors and section wall, elevation .

## REQUIRED FIELD OF WORK

---

- Engineering

## COMPUTER SKILLS

---

- AutoCAD .
- 3D max .
- Photoshop .
- Microsoft office .