

I. Education

- 2021: B.T Diploma in Electronics – Eddeh Technical School
- 2019: B.T Diploma in Electrotechnical – Institut Mgr. Cortbawi - Jounieh

II. Experience

- July 2023 – Present: Store Leader – Phoenix Machinery S.A.L, INDEVCO Group, Lebanon:
 - Requesting orders for missing items (machinery, pv panels, ev cars, mechanical, technical, etc...) in stock
 - Receiving and signing on exported ordered items list, checking received items in terms of quantity and quality
 - Data entry of received items in MACC system
 - Issuing invoices of received items to accounting team
 - Managing stock: reviewing in stock and out of stock items
 - Constant communication with suppliers and clients on requested items
 - Stock Counter
 - Data Warehousing
 - Warehouse Operations
- July 2022 – July 2023: Mechanical Technician – Phoenix S.A.L, INDEVCO Group, Lebanon:
 - Installing PV panels and electrical boards for SANITA
 - Wiring solar panels
 - Maintaining and EV cars charging stations
 - Meeting clients and understanding their interests and requirements for electrical cars
 - Promoting and selling cars as per client needs: describing to them cars specifications and features
- August 2021 – July 2022: Machinery Maintenance Supervisor - Marie France, Lebanon:
 - Responsible of the maintenance of all machineries
- April 2017 – November 2018: Maintenance Trainee – Sabitech, Lebanon:
 - Maintaining machine
 - Preventive machine maintenance
 - Renovation of electrical boards
 - Repairing appliances

III. Other Jobs

- June 2017 - September 2022: Waiter/Head waiter – Chateau Rweiss and Shtrumpf, Lebanon
- May 2017 – August 2020: Lifeguard at Aquamarina Beach, Lebanon

IV. Certificates

- 2018: First Aid Certificate – Red Cross, Lebanon.

V. Skills

- Linguistic: Arabic (mother), English (fluent), French (fluent)
- Microsoft Office, Hardworking, Punctual, Organized, Communication Skills