

Raneem Albogami

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 Al-Khobar - Saudi Arabia

ABOUT ME

A seasoned customer service and sales expert with four years of proven experience delivering exceptional customer experiences, boosting sales performance, and building long-term client relationships Skilled in solving complex problems and communicating effectively with clients.

EDUCATION

- Diploma in Human Resources Management
Etana High Institute
- Diploma in Medical Secretarial Studies
Stanford University

EXPERIENCES

- Sep 2025 - Present
 - Sales
Half million
- 2024–2025
 - Sales
Anoosh Sweets
 - I worked in sales at a sweets shop, where my main duties included welcoming customers with a friendly attitude, assisting them in selecting products that match their preferences and occasions, and offering suggestions for the most popular or suitable sweets for hospitality and special events.
- 2021
 - Cashier
Farm Superstores
 - I worked as a cashier in a supermarket, where my responsibilities included accurately registering purchases using the POS system, handling cash and electronic payments, and ensuring that receipts were printed and delivered to customers.

CERTIFICATES

- Customer Service Skills Training – Half Million Program
- Community Health Volunteering Training – Health Volunteering Program
- Information Security Course – STC
- Effective Customer Communication Course – Hadaf
- Principles of Financial Accounting Course (General Accounting Framework) – Saudi Organization for Chartered and Professional Accountants (SOCPA)
- Volunteer Service Certificate for Providing Support to Emergency Department Beneficiaries – Maternity and Children’s Hospital
- Volunteer Participation Certificate – Maternity and Children’s Hospital
- Principles of Human Resources Management Certificate

SKILLS

- Effective communication with others
- Problem-solving skills
- Teamwork skills
- Commitment to continuous improvement
- Proficiency in computer use
- Proficiency in Microsoft Office applications

LANGUAGES

Arabic

English