



PERSONAL DETAILS

Date of Birth : 31-05-1988
Sex : Male
Marital Status : Married
Religion : Hindu
Nationality : Indian
CPR Number : 880539054

Permenant Address : Vayappurath (H)
Thiruvode (P.O)
Naduvannur
Kozhikode
Kerala , India
Pin : 673614

PASSPORT DETAILS

Passport No. : U3679687
Issue Date : 23-07-2020
Expiry Date : 22-07-2030
Place of Issue : Bahrain

DRIVING LICENSE DETAILS

License Number : 880539054
Issue Date : 16-08-2016
Expiry Date : 15-08-2026

PRAMEEN KUMAR V.P

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PERSONAL SUMMARY

To secure a promising position in an innovative and dynamic organization where I can explore and enhance my technical and creative abilities thereby contributing to the progress of the organization. I'm currently looking for a full time position in an environment that offers a greater challenge, increased benefits for my family, and the opportunity to help the institution advance efficiently and productively.

PROFILE

Seeking a suitable position where my past and varied experience would be fully utilized in a career opportunity and where making a significant contribution to the success or my employer will gain me career advancement opportunities.

WORK EXPERIENCES

PURCHASE MANAGER (ELECTRICAL & BUILDING MATERIALS)

Yousif Ali & Sons

Manama, Kingdom of Bahrain

From November 2022 to till the Date (Presently Working)

- Develops a purchasing strategy.
- Maintains records of goods ordered and received.
- Negotiates prices and contracts with suppliers.
- Reviews and processes purchase orders.
- Manages other members of the purchasing team.
- Builds and maintains relationships with vendors.
- Selects prospective vendors and negotiates contracts.
- Stays current with purchasing technology trends and oversees purchase and implementation, as necessary.

**10 years Worked Under Everest Group - Kingdom of Bahrain.
From 2012 to November 2022**

PURCHASE MANAGER (EVEREST GROUP)

Al Mufeed Contracting Company

Hidd, Kingdom of Bahrain

6 Years

- Evaluates vendors based on quality, timeliness, and price.
- Schedules deliveries & ensures timely fulfillment of orders.
- Researches and evaluates vendors to compare pricing and services.
- Ensures quality of procured items and addresses problems when they arise.
- Keeps up with trends in procurement.
- Travels to vendor locations.
- Stays current with purchasing technology trends and oversees purchase and implementation, as necessary.

LANGUAGES

English	
Hindi	
Tamil	
Malayalam	

COMPUTER SKILLS

- Tally - ERP
- Microsoft Word
- Excel
- Powerpoint

EDUCATIONAL QUALIFICATION

- Diploma in Electronics and Communication
- High school

HOBBIES

- Playing Football
- Travelling
- Listening Music
- Watching Movies

REFERENCES

Available upon request

SALES COORDINATOR (EVEREST GROUP)

Everest Electrical & Building Materials

Manama, Kingdom of Bahrain

4 Years

- Generates reports regarding the status of the department
- Manages employees' daily operations and performance
- Trains new employees
- Designs sales strategies and processes
- Maintains files systems and database of sales records
- Responds to client concerns
- Maintains customer relations and satisfaction

SALES EXECUTIVE

Al Assy Electrical

Sitra, Kingdom of Bahrain

1 Year

- Welcomes customers by greeting them.
- Advises customers by providing information on products.
- Helps customer make selections by building customers confidence, offering suggestions and opinions
- Documents sale by creating or updating customer profile records.
- Contributes to team effort by accomplishing related results as needed.

FLOOR MANAGER (ELECTRONICS HOME APPLIANCES)

Nandhilath G-Mart

Calicut, Kerala

1 Year

- Ensuring Customer Satisfaction
- Manage Employees
- The larger the home appliances store, the more employees the floor manager supervises.
- stocking items and helping customers.
- Improving Sales
- Monitoring Stock Levels
- Open/Close Store

STRENGTH

- Having good observation and analytical skill
- Responsible, Enthusiastic, eager to learn
- Punctual, self-motivated and dedicated to the job
- Quick learner and a team player, Self-Confident
- Dealing with deferent Behavior, Hardworking,
- Always has a positive attitude
- Comprehensive Problem solving abilities

DECLARATION

I hereby declare that the above mentioned information's are correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.