

# ALI ALHALAL

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## SUMMARY

Dedicated Data Analysis Supervisor with over 6 years experience within the Logistics field. With a history of meeting company goals & utilizing consistent and organized practices. Skilled in working under pressure and adapting to new situations and challenges to best enhance the organizational brand.

I am fully committed to whatever project I am working on and I believe I would make a great candidate for any positions and opportunities given to me.

## SKILLS

- Data analysis skills
- Training and Development
- Priority Management
- Conflict Resolution
- Leadership Skills
- SAP system
- Order management
- Goal Setting
- Time Management
- Business Etiquette & Professionalism
- Customer Service
- Data Processing

## EDUCATION

Saihat High School  
Saihat, Eastern Province • 06/2014  
*High School Diploma*

## CERTIFICATIONS

- Certificate of Attendance  
The Art Of Leadership  
Provider: Ultimate Progress  
24/11/2014
- Certificate of Completion  
Introduction to Project Management  
Provider: F&A University  
04/13/2023

## WORK HISTORY

### Procter & Gamble - Order Management Specialist

*Dammam, Eastern Province, Saudi Arabia • 01/2022 - Current*

- Receiving customer requests , complaints and preparing item prices.
- Planning & coordination of shipping lines and methods and delivery dates.
- Supported sales team for increased revenue generation by efficiently managing orders and maintaining customer satisfaction.
- Reviewed orders for accuracy, errors and omissions to minimize incorrect shipments.
- Reduced order errors with meticulous attention to detail, thorough review, and effective communication.

### Abudawood Trading - Data Analysis Team Supervisor

*Dammam, Eastern Province • 11/2015 - 12/2021*

- Participated in continuous improvement by generating suggestions, engaging in problem-solving activities to support teamwork.
- Resolved problems, improved operations and provided exceptional service.
- Prepared a variety of different written communications, reports and documents to ensure smooth operations.
- Receiving customer requests and preparing item prices according to company prices.
- Entering data into the SAP system & following up throughout the entire process.

### Abudawood Trading - Transportation Logistic Assistant Supervisor

*Dammam, Eastern Province • 11/2015 - 11/2016*

- Drove operational improvements which resulted in savings and improved profit margins.
- Proved successful working within tight deadlines and fast-paced atmosphere.
- Supervised work of contracted employees to keep on task for timely completion.