

Maali Hassan Alanzi

 [+966 557 183 302](tel:+966557183302)

 maali.alsaqri@gmail.com

 Saudi Arabia

SUMMARY

With a Bachelor's Degree in English Language and Translation, I have a strong grasp of written and verbal communication, as well as cross-cultural understanding. My academic background has equipped me with skills in translation, interpretation, and effective communication, which are essential in diverse organizational settings. I aim to support companies in fostering a positive work environment.

EDUCATION

Hafr Al-Batin University | Saudi Arabia

Bachelor's Degree in English Language and Translation | 3.11 Out of 4.00 | August 2021 - June 2024.

- Prepare for work in the fields of translation, education, media, and international relations.
- Develop cultural and cognitive understanding related to both languages and societies.
- Master basic English language skills: listening, speaking, reading, and writing.
- Acquire written and oral translation skills between Arabic and English.

OTHER

● Courses:

- Product Management and Design Leadership Program Course.
- Entrepreneurship Growth Strategies Course.

● Hard Skills:

- Data Analysis.
- Payroll Preparation.
- Performance Management.
- Labor Laws.
- HR Software.
- Microsoft Office.
- Candidate Evaluation.
- Report Writing.

● Soft Skills:

- Effective Communication.
- Emotional Intelligence.
- Problem Solving.
- Teamwork.
- Decision Making.
- Leadership Skills.
- Mental Resilience.
- Time Management.

● Languages: Arabic, English