



Rami Al Natour

Logistics officer

Dynamic Logistics and Audit Professional with extensive experience in optimizing operations, managing inventory, and implementing effective controls. Proven track record in addressing and resolving significant operational issues, developing actionable plans, and enhancing efficiency across diverse environments. Adept at training teams, managing budgets, and coordinating with international suppliers to meet organizational needs.

Contact

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Address

Riyadh, KSA

Education

AUG 2017 - AUG 2020
Lebanese American University
-BS in Banking & Finance
-Cumulative GPA: 3.44/4

Sept 2002 - June 2017
Sabis- Chouefat
-High School Diploma
-Member of the Student
-Life Organization

Hard Skills

- Supply Chain Management
- Inventory Management
- Audit Techniques
- Regulatory Compliance
- Financial Analysis
- Internal Control Systems

Soft Skills

- Observation
- Decision Making
- Communication
- Multi-Tasking

Language

English

Arabic

Experience

2024- Present

Group Amana - Riyadh, KSA

Logistics Officer

- Chosen for Transfer to KSA: Selected to address and resolve significant control issues at the KSA branch; successfully brought operations back on track after identifying numerous problems.
- Audited and controlled materials, scaffolding, and tools, discovering and addressing multiple issues in inventory and process management.
- Analyzed previous losses, identified systemic problems, and developed actionable plans to prevent recurrence.
- Prepared budgets for all site jobs, including mobilization and demobilization, after uncovering inefficiencies and cost discrepancies.
- Coordinated with agents from China to source small and safety tools based on site feedback, resolving issues with previous tool shortages and preferences.
- Trained junior logistics officers and storekeepers on CMIC software, addressing gaps in knowledge and ensuring effective use of the system.
- Provided training for junior logistics officers on processes and best practices learned in Dubai, correcting operational issues and enhancing efficiency.

2023-2024

Group Amana - United Arab Emirates, Dubai

Junior Logistics Officer

- Tracked mobilization and demobilization of all sites in the UAE.
- Coordinated with engineers to request materials from procurement and liaised with suppliers.
- Managed scaffolding inventory and renovation activities upon removal from sites.
- Controlled and managed scrap materials from sites.
- Monitored diesel usage for all Amana equipment.
- Coordinated with accounting regarding delivery notes and payment terms.

2021-2023

Mcdonalds - Lebanon, Beirut

Junior Internal Auditor

- Conducted inventory counts for all McDonald's branches in Lebanon.
- Performed audits for restaurants, evaluating performance based on KPIs aligned with McDonald's standards.
- Reviewed deviation reports and monitored stock loss across all restaurants, reporting findings to top management.
- Managed transportation vehicles and company assets.
- Tracked product logistics from suppliers to branches, ensuring timely and accurate deliveries.
- Monitored inventory transfers between restaurants.
- Oversaw employee timekeeping, ensuring compliance with HR policies.
- Managed and tracked petty cash for restaurants, performed fraud checks, and reconciled with the accounting team.

Reference

Finance Manager- Mcdonalds Lebanon

Haitham Mlouk

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