

AFRAH MUTLAQ AL THOBAITI

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Career Objective:

A dedicated Supply Chain Management graduate with First-Class Honors, eager to apply my knowledge to real-world challenges. Passionate about improving operational efficiency, driving innovation, and contributing to the growth of supply chain and logistics through collaboration and continuous learning.

Education:

Imam Abdulrahman Bin Faisal University,

Intermediate Diploma in Supply Chain Management.

Graduated: 2025 – First-Class Honors

Experience:

NES Global Arabia Limited – Assigned to Al Ber Society, Dammam

Completed a Cooperative Training Program at Al Ber Society, Procurement Department:

- Participated in the purchasing process from order approval to transaction completion.
 - Collected and analyzed supplier quotations to support cost-effective decision-making.
 - Prepared POs and maintained accurate supplier records.
 - Reviewed and drafted contract clauses to ensure compliance.
 - Registered and updated new supplier data in internal systems.
 - Contributed to the Ikram Project by supporting procurement operations aligned with project goals.
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Events Attended:

Conferences and Forums Attended:

- Digital Transformation in Supply Chain and Logistics Forum
 - Supply Chain and Procurement Conference (SCPC 2025)
 - Governance and Compliance in the Logistics Sector Forum
 - IKTV Forum & Exhibition (In-Kingdom Total Value Add Program)
 - Saudi Maritime Logistics Congress
 - Opportunities and Innovations in Developing Modern Logistics — Saudi 4IR
 - Business Development in Supply Chains and Logistics Services Workshop
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Courses Completed:

- E-Commerce and Supply Chain Program
 - Fundamentals of Electronic Retail and Supply Chain Course
 - Comprehensive Course in Supply Chain Management
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Skills:

Technical Skills:

- Understanding of the Procurement Cycle
- Fundamentals of Supply Chain Management
- Proficient in Microsoft 365
- Good Attention to Detail in the Procurement Process
- Basic Project Management skills

Soft Skills:

- Planning and Organization
- Problem Solving
- Effective Communication
- Teamwork & Collaboration
- Adaptability & Flexibility
- Time Management